

# SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 19<sup>th</sup> Regular Meeting of the Spruce Mountain Board of Directors

For 2018-19 will be held

**Thursday, June 27, 2019 6:00 pm**

**Spruce Mountain Primary School**

**APPROVED**

Finance Committee Meeting 5:30 PM

## SCHOOL BOARD MEETING MINUTES

### 1. CALL TO ORDER

The June 27th, 2019 School Board Meeting was called to order by Board Chair, Bob Staples at 6:00 PM

### 2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited by all those present.

### 3. ATTENDANCE

1. Lena Coates, elected 6/11/19	Present	
2. Doug DiPasquale, re-elected 4/23/19	Present	
3. Tammy Frost, appointed 6/24/19 (1 yr term)	Present	
4. Taylor Guay, Student Representative	Excused	
5. Sara Hughes	Present	
6. Scott Jackson, Student Representative	Present	
7. Steven Langlin, re-elected 6/2019	Present	
8. Dale LeBlanc	Present	
9. Michael Morrell, Board Vice Chair	Present	
10. Lynn Ouellette, elected 4/23/19	Present	
11. Joel Pike	Present	
12. Phoebe Pike	Present	
13. Ann Schwab	Present	
14. Robert Staples, Board Chair	Present	
15. Open Seat for Livermore		

### 4. ADJUSTMENTS TO THE AGENDA

*Bob Staples requested that the Siemens presentation be moved to #6 – Communications.*

*Bob Staples also requested that a second executive session be added to the agenda  
15.3 Enter into Executive Session to discuss personnel matter pursuant to  
1 M.R.S.A. § (405)(6)(A)*

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*There were no objections to either of these adjustments.*

## 5. APPROVAL OF THE MINUTES

5.1 June 13<sup>th</sup>, 2019 – Board Meeting Minutes

Motion made by **PHOEBE PIKE**, seconded by **SARA HUGHES** to accept the meeting minutes for School Board Meetings held on June 13<sup>th</sup>, 2019.

Discussion: None

Vote to accept the meeting minutes for June 13, 2019

Yes (8)	No (0)	Abstain (3)	Student Reps (1)
Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab		Lenia Coates Doug DiPasquale Tammy Frost	Scott Jackson - yes

## 6. COMMUNICATIONS / CORRESPONDENCE

Bob Webster notified the board and audience that we had received approval for the Fresh Fruits & Vegetables grant for the 2019/2020 school year. Thank you Dora York for submitting the applications.

Bob Webster also recognized Robyn Raymond and her Adult Education staff for the PBIS segment. If you are interested in viewing, please contact Robyn and she can send you the link. Mr. Webster stated that he was very impressed with the segment, it was good publicity for the AE program.

Bob Webster stated that he had received confirmation that the Western Maine Regional Service Center plan has been approved by the State of Maine, a letter was received.

Siemens presentation - Tom Seekins presented an overview of the project completed for RSU 73, and although they are not quite finished he recognized the difficulty and professionalism set forth by all involved. Tom stated that this was a \$6-million-dollar project with \$1 million of those funds being paid directly to contractors.

Some highlights from the presentation included, photos of before and after for various improvements made, the elementary kitchen, and added rear entrance for the elementary building, the elementary school gym / cafeteria, bathrooms, front entryway, they also showed pics of other improvements made throughout the district, too many to list.

Tom stated that it is estimated that the improvements made should yield a guaranteed savings to the district of \$110,000 per year.

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He recognized the hard work put forth by Ken Vining, Kristal Flagg, and the contractors stating that the contractors sometimes worked non-stop in order to meet the summer project deadline. Efficiency Maine has reimbursed the district approximately \$199,000 for the project, this was not without difficulty after they ran out of funds. Thank you to Tom and the Siemens team for their dedication in getting us these funds.

Tom suggested that the district devise a Capital Improvement Plan for future projects, there is still a lot that needs to be done within the buildings, but this was definitely a great start.

Doug DiPasquale thanked Siemens for coming to the meeting and giving the presentation. He stated that the project was not without difficult decisions, but that he thought in the end the Elementary School roof was the right way to go.

Joel Pike stated that he was very impressed with the project turn out, he detailed that the buildings and infrastructure were largely improved by the project and further thanked Siemens for their hard work and dedication to the project.

Tammy Frost also thanked the Siemens team as well as everyone involved for their hard work and dedication.

Tom Seekins finished the presentation by thanking everyone for the opportunity to work with RSU 73 as well as those involved in the project, and stated that he is in hopes to work with RSU 73 again in the near future.

## 7. PUBLIC COMMENTS - None

## 8. BOARD COMMENTS

Doug DiPasquale asked about the Free / Reduced Lunch forms. He would like to see a better plan for getting these forms completed by parents and guardians in the future.

Sara Hughes mentioned that she thought in past years there may have been an incentive program for the students returning them. Maybe some sort of drawing would be beneficial?

Doug DiPasquale questioned if completing the form could be made mandatory? He asked that the board members and administrative team think of ways to increase the numbers of students returning these forms, as it has the potential to greatly benefit our district food service program.

It was also asked if the forms could be sent home earlier, maybe during the summer? Laura responded that the forms aren't typically ready until the middle of August. These are forms that are supplied to school districts by the State.

## 9. INTERIM SUPERINTENDENT'S REPORT

Bob Webster reported that a Resource Officer had been hired by the Jay Police Department. The RSU 73 Resource Officer will be Darin Gilbert; he is currently employed at the Farmington Police Department.

Bob Webster congratulated Robyn Raymond and her AE staff again for the PBIS segment.

Bob Webster congratulated Dora York and her approval for the Fresh Fruit & Vegetable grant approval, she received approval for the Primary, Elementary and Middle Schools. This is a great benefit to our students.

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Bob Webster stated that he has been in contact with MSMA regarding insurance for the Envirothon Team trip to North Carolina. He has not yet heard back from them with a firm answer yet, but he will leave the information for Mr. Albert and Kristal.

He requested that he be able to reserve the remainder of his time for the end of the meeting. Bob Staples, Board Chair agreed.

## 10. ADMINISTRATOR REPORTS

### 10.1 Tina Collins – Special Services Director

Tina was excused from the meeting, no report.

### 10.2 Amanda Hersey – Curriculum, Technology and Title 1 Coordinator

The Title 1 Summer School grant was finally approved, it was late in the year, but Amanda is happy to report that she does have approval for those programs for the Primary, Elementary and Middle Schools.

Amanda reported that the Science and Social Studies curriculum committees continue their work to ensure the new state standards will be in place.

Amanda thanked everyone for the opportunity to work at the RSU 73 school district, she will miss everyone and wished the district well.

Bob Staples also thanked her for her service, and wished her all the best in her next adventure.

### 10.3 Robyn Raymond – Adult Ed Director

Robyn has been excused from the meeting by Mr. Webster

### 10.4 Ken Vining – Maintenance and Transportation Director

#### Transportation –

Ken reported that Bailey Bros. is currently going over all of our busses.

We have two busses and one van doing special needs summer school for 7/9, 7/10, 7/11, 7/23, 7/24 and 7/25.

The summer rec program will have 10 field trips starting on June 27<sup>th</sup> through July 30<sup>th</sup>, to Funtown / Splashtown in Saco.

#### Facilities –

Crews are working on cleaning the buildings. There are also several rooms which will need to be moved, 8 at the Primary School and 10 at the High School.

Ken reports that he still hasn't received notification from the Department of Labor regarding a date to meet and review the violations from the recent inspection. He also detailed that all violations, other than the Chemical Hygiene Officer, have been or will be corrected during August.

The report most recently received for the Hearing & Respiratory section of the inspection was great, no violations.

On June 17<sup>th</sup>, seven of the district employees attended "Chainsaw Safety Training", we also had four town employees in attendance. Ken reported that it was an excellent training and that all in attendance learned a lot.

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Ken mentioned that he had not heard yet on the COPS Grant, which was submitted in conjunction with Mt. Blue School District.  
And he is also still waiting to hear on the Homeland Security Grant which would be for \$8,160 and this money would be used to purchase 136 lockdown devices for our schools.  
Siemens is scheduled to install air handler valves in the Middle School next week.  
And mid-July Johnson & Jordan will be installing a new power panel in the boiler room at the Elementary School. Please remember the power will be off during this installation!

On a Good Note –

Ken always likes to end his report on a good note, if possible. Today, he thanked Tom Seekins and the Siemens staff for working hard to get us Efficiency Maine incentive money for the projects done this year in our buildings. To date we have received \$198,450.92 and that is all thanks to Tom and his team.

Doug DiPasquale asked Ken about the plow truck purchase, which was included in the budget. Ken stated that he needed to get with Scott Albert after July 1<sup>st</sup> and come with a plan on the best way to go about this purchase.

## 11. BOARD CHAIR'S REPORT

11.1 Board Member Workshop held on June 24<sup>th</sup>, 2019

Bob Staples reported that a majority of the board members were in attendance for this training. It was very informative, and the training was recorded for anyone who couldn't attend, please be sure to watch the video.

Bob Staples read the committee assignments for the 2019/2020 school year, if anyone had any concerns or corrections regarding these assignments please see him after the meeting.

Bob Staples thanked Mr. Webster for coming on board for RSU 73 as the Interim Superintendent, he noted that Bob W. instilled a calming influence and brought forth the knowledge needed to make it through a difficult year. His hard work was appreciated by everyone.

## 12. COMMITTEE REPORTS – None

## 13. POLICY – None

## 14. OLD BUSINESS

14.1 Approve warrant for Western Maine Regional Service Center

Motion made by **PHOEBE PIKE**, seconded by **SARA HUGHES** to approve warrant for Western Maine Regional Service Center as read.

Discussion: None

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Vote to approve warrant for Western Maine Regional Service Center as read.

Yes (11)	No (0)	Abstain (0)	Student Reps (1)
Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab			Scott Jackson - yes

**14.2 Siemens Project close out presentation**

This agenda item was moved up to six, under communications.

**15. NEW BUSINESS**

**15.1 Approve Marc Keller and students to attend Moose River trip with Mt. Abram High School**

Motion made by **LYNN OUELLETTE**, seconded by **MIKE MORRELL**  
to approve Marc Keller and students to attend Moose River trip with Mt. Abram High School pending approval from the insurance company.

**Discussion:**

Marc Keller explained a little about the trip. This year they will take 2 students with the Mt. Abram students. They will do canoe / paddling and safety training before leaving MTA. It's a five-day trip, the first night will be spent at Mt. Abram for training, and packing, the next four will be spent on the water and camping out. There will be a total of 24 students attending, with five chaperones. There will be an application process, as well as a medical form and waiver of liability form which will also need to be completed. Keller will send Laura copies of both forms for review and file.

Lynn Ouellette asked about Insurance coverage for our students. Mr. Webster stated that he would have to contact the insurance company, he would leave information for Kristal Flagg and Scott Albert to look into.

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Vote to approve Marc Keller & students to attend Moose River trip with MTAHS:

Yes (11)	No (0)	Abstain (0)	Student Reps (1)
Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab			Scott Jackson – yes

15.2 Enter into executive session to discuss a personnel matter pursuant to 1 M.R.S.A. § (405)(6)(A)

Motion made by <b><u>MIKE MORRELL</u></b> , seconded by <b><u>PHOEBE PIKE</u></b> to enter executive session to discuss personnel matter pursuant to 1 M.R.S.A. § 405(6)(A)
Discussion: None

Vote to enter into executive session:

Yes (11)	No (0)	Abstain (0)	Student Reps (1)
Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab			Scott Jackson – yes

Executive session entered at 7:13 PM

Executive session ended at 7:25 PM

Meeting was called back to order at 7:25 PM by Board Chair, Bob Staples.

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15.3 Enter into executive session to discuss a personnel matter pursuant to 1 M.R.S.A. § (405)(6)(A)

Motion made by **MIKE MORRELL**, seconded by **PHOEBE PIKE** to enter executive session to discuss personnel matter pursuant to 1 M.R.S.A. § 405(6)(A)

Discussion: None

Vote to enter into executive session:

Yes (11)	No (0)	Abstain (0)	Student Reps (1)
Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab			Scott Jackson – yes

Executive session entered at 7:26 PM

Executive session ended at 7:36 PM

Meeting was called back to order at 7:37 PM by Board Chair, Bob Staples.

## 16. APPOINTMENTS

16.1 Nomination of Middle School Principal

Motion made by **SARA HUGHES**, seconded by **ANN SCHWAB** to approve nomination of **GREGORY HENDERSON** as Middle School Principal

Discussion: None



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Vote to approve nomination of GREGORY HENDERSON as Middle School Principal.

Yes (12) Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab Bob Staples	No (0)	Abstain (0)	Student Reps (1) Scott Jackson – yes
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## 16.2 Co-Curricular Appointments

Discussion: None (see attached for list sent to School Board Members)

## 16.3 Other Appointments / Transfers

Discussion: None (see attached for list sent to School Board Members)

## 17. OTHER BUSINESS

Mr. Webster spoke briefly of his observations. He delightfully and lightheartedly noted that he wasn't sure if Mr. Albert would bring the board members a sweet treat for future board meetings, or if he would attend school board meetings wearing a tie 😊 and that never before on his last day of work in any other district had he worked a twelve hour day! But regardless of whether Mr. Albert brought the treats or wore a tie he was sure we were headed in the right direction. He wished the district the best of luck and thanked everyone for their support and hard work.  
Farewell.

## 18. CALENDAR / ANNOUNCEMENTS

- August 22<sup>nd</sup>, 2019 - Special Meeting will be held for the purpose of voting on the Western Maine Regional Service Center warrant. 6:00 PM at Spruce Mountain Elementary School.
- August 22<sup>nd</sup>, 2019 - School Board Meeting at Spruce Mountain Elementary School
  - Policy Committee will meet at 5:00 PM

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## 19. ADJOURNMENT

Motion made by **SCOTT JACKSON**, seconded by **SARA HUGHES** to adjourn the June 27<sup>th</sup>, 2019 School Board Meeting:

Discussion: None

Vote to adjourn June 27<sup>th</sup>, 2019 School Board Meeting:

Yes (11)	No (0)	Abstain (0)	Student Reps (1)
Lenia Coates Doug DiPasquale Tammy Frost Sara Hughes Steven Langlin Dale LeBlanc Mike Morrell Lynn Ouellette Joel Pike Phoebe Pike Ann Schwab			Scott Jackson – yes

Meeting adjourned at: 7:42 PM

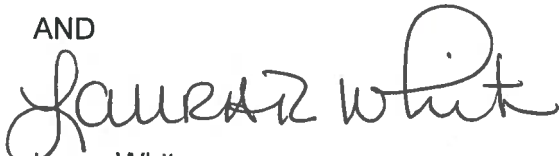
Any individual who needs special accommodations to enter the building or assistance to attend this public meeting, must contact the Superintendent's Office at least five (5) days in advance of the meeting (A.D.A.)

Respectfully submitted,



Scott Albert  
Superintendent of Schools

AND



Laura White  
Administrative Assistant to the Superintendent of Schools