

# SPRUCE MOUNTAIN SCHOOL DISTRICT

## Regional School Unit No. 73



Phone (207) 897-6722

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### COACHING POSITION APPLICATION

RSU 73 DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.

Date:	Position(s) you are applying for:
Name:	
Mailing Address:	
Home Address:	
Phone Numbers:	

APPLICATION PACKET: The completed employment application cannot be evaluated unless all of the following materials have been provided: Application form completed and signed, resume, three letters of reference, and a letter of application.

EDUCATION: Starting with High School, list any schools or colleges you attended.

School	Location	Graduated / Degree	# of years completed

COACHING EXPERIENCE: Please list **pertinent** previous employment starting with the most recent job held. Please account for any gaps in coaching over the past ten years.

Dates From – To	Position	Employer Name, Address & Phone #

CRIMINAL HISTORY RECORD CHECK:  Yes  No (if yes, please attach a copy)

NOTE: All Maine school employees MUST obtain a CHRC through the State Certification Office.

REFERENCES: List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from the references listed below.)

Name	Position	Address	Phone

**BACKGROUND:**

	YES	NO
Have you ever been disciplined, discharged, or asked to resign from a prior position?		
Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review?		
Has your contract in a prior position ever been non-renewed?		
Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved?		
Have you ever been charged with or investigated for sexual abuse or harassment of another person?		
Have you ever been convicted of a crime (other than a traffic offense)?		
Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a traffic offense)?		
Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state?		
Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and / or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a traffic offense)?		

If you have answered YES to any of the previous questions, provide full details on an additional sheet, including, with respect to court actions, the date, offense in question and the address of the court involved. Conviction or other disposition of a crime is not necessarily and automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local, or federal agency. I further authorize those persons, agencies or entities that RSU 73 contacts in connection with my employment application to fully provide the RSU 73 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interferences with contractual relations that I might otherwise have against RSU 73, its agents and officials, or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and / or interviewing committee, which may include board members, administrators, staff, and members of the community. I give my consent for this disclosure.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**NOTE:** ALL APPLICATION MATERIALS BECOME THE PROPERTY OF RSU 73. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT / EMPLOYEE.

**NOTE:** EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE.

Updated: 7/11/2019