

February 20, 2019

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SPRUCE MOUNTAIN SCHOOL DISTRICT

RSU 73

Jay, Livermore, Livermore Falls

**** ANTICIPATED OPENING ****

Special Services Education Technician II **Spruce Mountain High School**

Description: RSU 73 is seeking an Education Technician II at Spruce Mountain High School to support targeted academic and behavioral/social skills instruction as well as to support with physical needs as appropriate to students identified with educational disabilities. The Education Technician II will assist teachers and other educational support staff in the targeted behavioral/instructional support of special needs students under direct and indirect supervision of teaching staff. Candidate must be able to effectively follow directions and educational plans, work collaboratively with others, provide appropriate levels of student supervision for the various instructional and non-instructional duties as assigned, and exercise sound judgement. This position is anticipated to serve students with a variety of educational, behavioral and physical needs. .

Essential Functions include:

- Carries out instructional and behavioral plans and interventions under direct and indirect supervision of supervising teacher
- Carries out non-instructional duties as assigned such as recess/lunch/transportation assignments
- Completes data collection and required documentation in a timely, accurate and thorough manner as directed by supervising staff.
- Participates in district sponsored professional development.
- Ability to perform essential functions and duties as outlined in Education Technician job description

Certificates, Licenses, Registrations:

- Maine DOE Education Technician Authorization II or higher
- Successful background, criminal records, fingerprinting and reference checks

Qualifications:

- At least 2 years employment experience in an educational environment preferred
- Ability to work positively, collaboratively and effectively in a team environment
- Ability to maintain effectiveness in a fast paced environment
- Ability to communicate effectively both orally and in writing
- Ability to diligently maintain confidentiality regarding student information
- Willingness and aptitude to be a strong role model of appropriate ethical and social behavior

Application requirements:

- Completed application, resume and cover letter
- Copy of current Maine DOE Ed Tech Authorization
- Copy of Criminal History Background Check
- Three (3) current letters of reference within relevant field

All interested candidates must submit a letter of intent to:

Superintendent of Schools
9 Cedar Street, Livermore Falls, ME 04254

Email submissions may be sent to lwhite@rsu73.org

Applications available at www.rsu73.com

Closing date: when suitable candidates are found

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