

# SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 2nd Regular Meeting of the Spruce Mountain Board of Directors  
For 2018-19 was held

**Thursday, September 27, 2018 6:00 pm Cedar Street Conference Center**  
**Finance Committee Meeting 5:00 pm**

## ~MINUTES~

Present: Doug DiPasquale, Tammy Frost, Steven Langlin, Dale Leblanc, Michael Morrell, Shari Ouellette, Denise Rodzen, and Ann Schwab  
Absent: Joel Pike, Shannon McDaniel, Sara Hughes, Phoebe Pike, Robert Staples  
2 Student Representatives Present

### 1. **CALL TO ORDER**

Board Chair Rodzen called the meeting to order at 6:00 pm.

### 2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

### 3. **ATTENDANCE**

**8 Present**

**5 (Joel Pike, Shannon McDaniel, Sara Hughes, Phoebe Pike and Robert Staples) Absent**

**2 Student Representatives Present**

### 4. **ADJUSTMENTS TO THE AGENDA - NONE**

### 5. **APPROVAL OF THE MINUTES**

5.1 September 13, 2018 – Board Meeting Minutes

**Motion by Shari Ouellette and seconded by Tammy Frost to approve the minutes of September 13, 2018 regular board meeting.**

**Vote:                      6 Yes              0 No              2 (Michael Morrell and Steven Langlin) Abstain**  
**2 Student Representatives Yes**

### 6. **COMMUNICATIONS/CORRESPONDENCE**

The superintendent received a welcome card for Senator Lisa Keim.

### 7. **PUBLIC COMMENTS - None**

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## 8. BOARD COMMENTS - None

Dale Leblanc wondered if a card could be sent from the School Board to Dr. Wall thanking him for stepping in.

Doug DiPasquale said that he appreciated the Friday emails from the superintendent. They are very informative.

## 9. SUPERINTENDENT'S REPORT

The Ad Team met this morning and will be meeting every Thursday morning until I feel that I am caught up about the issues in the district. Today we began a reader's circle discussion on the book "Creative Schools". This book is going to help us as a group decide what we can do to make education in this district centered around the kids. It is nice to have a conversation as a group.

I was getting ready to send out a letter to the area town managers about meeting with them when Kristal Flagg, our Business Manager invited me to a breakfast meeting with the town managers. I want the town managers to know that I am someone who is working with them and that they see me as an ally and not a competitor. I also would like to work with community members on developing a strategic plan.

I attended Grandparents Day at the elementary school today. I spoke to a lot of folks and had a wonderful time. Tomorrow I will be visiting the primary school for Grandparents Day.

I met with the Healthy Community Collation this week, we will be asking them to do a presentation about a recent survey that they have done each year.

I have spoken to the administrators and at each board meeting I would like to have a positive student presentation to the board going forward. Too often we are mired down by the negative, there are a lot of good things going on in our schools.

## 10. BOARD CHAIR'S

The Annual MSMA Conference will be held October 25 and 26, 2018 in Augusta at the Augusta Civic Center. The school board will need to select a Delegate to represent RSU 73 during the MSBA Delegate Assembly at the conference.

**Motion by Michael Morrell and seconded by Doug DiPasquale to nominate Denise Rodzen as the voting member delegate for the MSMA Annual Fall Conference.**

**Vote:            7 Yes            0 No            1 (Denise Rodzen) Abstain**

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## **2 Student Representatives Yes**

Chair Rodzen encouraged student board members and all board members to go to this conference if they are able to.

### **11. COMMITTEE REPORTS**

#### **11.1 Update on the renovation project.**

Doug DiPasquale said the team met last Tuesday. The new boilers have been started in the high school and also the elementary school. A second shift has been working on installing new lights throughout the district. There are a few finishes that will be taken care of next week.

Chair Rodzen asked if there was a meeting set up with Tom Seekins with Siemens. Ken Vining has reached out to Tom and Superintendent LeRoy has also reached out to him but has not heard back from him.

### **12. ADMINISTRATOR'S REPORTS**

#### **12.1 Dora York – Food Services Director**

The elementary school kitchen is up and running, it is very exciting. I went to review training on September 13 to discuss the process of the Administrative Review to take place on February 11. One thing I need the boards help with is updating the wellness policy. Jackie Kilbreth presented a draft May 25, 2017. I cannot find any record of the policy being updated. I will need this updated before the Administrative Review on February 11.

October 12 is my first bid meeting for groceries, milk and bread. On October 18<sup>th</sup> I will be attending the DOE fall informational meeting.

I am in the process of reaching out to approximately 130 families that have not returned their free and reduced lunch forms. Currently we are at 56% at SMPS, 63% at SMES, 58% at SMMS and 50% at SMHS for a district average of 57%.

#### **12.2 Tina Collins – Special Services Director Rescheduled to October 11, 2018**

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## 12.3 Robyn Raymond – Adult Education Director

The catalogs were mailed out September 17. We have been keeping Stewart busy! We are looking for feedback from community members.

We have 36 new academic students since the start of the semester looking for high school completion classes. 5 students have already finished their AE diploma/HiSET and will march at graduation in June.

Workforce classes: There will be a CMA open house on October 10, we are expecting over 100 people. We will be accepting 15.

CDL Class B orientation will be held October 1.

The culinary program will begin October 22 with Wayne Kregling, a retired culinary professional with over 35 years of experience from Connecticut. This is a 15-week program that is partnered with local businesses.

Barclays has been moved to February and March for their hiring needs.

I recently had the privilege to meet with USDA Secretary Sonny Perdue and Congressman Bruce Poliquin. I have been asked to present at Maine CT conference on October 12 about partnership with Maine Spark.

We received a grant for 8<sup>th</sup> grade CTE expansion. Students interested in scrub club will not have to pay a fee as in the past, it will be free for up to 35 students. Thank you to Dale Leblanc and Robert Staples for attending the ribbon cutting ceremony for the new literacy center.

## 12.4 Ken Vining – Facilities and Transportation Director

Overall things are going well in Facilities. The high school boilers were started a couple of weeks ago and other than a few propane (nitrogen) issues it has gone well. The Elementary boilers were started yesterday and appear to be running well. The ERA (Energy Recovery Ventilation) unit will start up hopefully on Monday. Some electrical issues. Our crew is constructing roof to protect the ERV and the freezer and cooler from rain, snow and ice. Several areas were repaired or upgraded at the middle school area of crossroads and the boiler room. New windows in the boiler room and voting area, rotten window sills replaced, new T-1-11 installed and grouting and pointing up the bricks of the wall and stairwell heading up to the gym.

In Transportation again overall things are going ok. Extremely busy with sports trips added to the regular runs and field trips. We are getting the opportunity to do training in the schools on how to ride the bus safely and to explain our bus rules. Three of our employees, Shawn Keene, Polly Given, and Denise Jamison

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have been doing a fantastic job with this. We have done Pre-k through 2<sup>nd</sup> grade September 13-21<sup>st</sup>, we did 3<sup>rd</sup> grade September 24, 25 and 26. We will do 4<sup>th</sup> grade on the 27<sup>th</sup> and 28<sup>th</sup> and the 5<sup>th</sup> grade October 1 and 2 hopefully.

The new regular bus should be here by October 12. It will be shipped next week to Cressey's and then prepped. The wheelchair bus should arrive in early November maybe late October.

We sold bus #21 to Warren Smith for \$402.00 on September 20<sup>th</sup>. The bus was taken away on September 25, 2018.

To end, I received notice this morning that Jason Bryant will be leaving our employment on October 12 to take a position at BIW. Jason will be terribly missed by the district and most certainly by myself. He was one of those employees who was willing to do anything asked of him and always with a good attitude. He will be missed.

- 12.5 TJ Plourde – SMHS – NEASC Report  
Principal Plourde presented an overview of the NEASC Report.  
The NEASC process has been insightful.

## **13. POLICY - None**

## **14. OLD BUSINESS - None**

## **15. NEW BUSINESS**

- 15.1 Presentation by SMHS Student Council  
2018

Junior class Treasurer Riley Gray and Secretary Acacia Fournier spoke on behalf of the Student Council about Homecoming week activities.

## **16. APPOINTMENTS - None**

## **17. OTHER BUSINESS - None**

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## 18. CALENDAR/ANNOUNCEMENTS

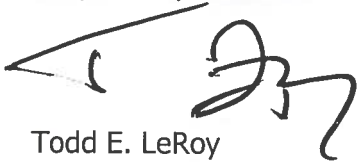
October 11, 2018 – Regular Meeting – 6:00 PM Cedar Street Conference Room

## 19. ADJOURNMENT

**Motion by Shari Ouellette and seconded by Scott Jackson to adjourn at 7:30 pm.**

**Vote:                      8 Yes              0 No              0 Abstain**  
**2 Student Representatives Yes**

Respectfully submitted:



Todd E. LeRoy  
Superintendent of Schools