

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS  
The 18<sup>th</sup> Regular Meeting of the Spruce Mountain Board of Directors  
For 2017-18 was held

**Thursday, June 28, 2018 6:00 pm Cedar Street Conference Center**  
**Finance Committee 5:30 pm**

~MINUTES~

Present: Tammy Frost, Sara Hughes, Steven Langlin, Dale Leblanc, Shannon McDaniel, Michael Morrell, Shari Ouellette, Phoebe Pike, Denise Rodzen, Ann Schwab and Robert Staples arrived at 6:09 pm.

Absent: Doug DiPasquale and Joel Pike

2 (Scott Jackson) (Orion Schwab) Student Representatives Present

**1. CALL TO ORDER**

Board Chair Rodzen called the meeting to order at 6:02 pm.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

**3. ATTENDANCE**

Chair Rodzen welcomed two new Board members. Steven Langlin, Livermore and Phoebe Pike, Livermore Falls.

**10 Present**

**3 (Doug DiPasquale, Joel Pike, Robert Staples arrived at 6:09pm)**

**Absent**

**2 Student Representatives Present**

**4. ADJUSTMENTS TO THE AGENDA - None**

**5. APPROVAL OF THE MINUTES**

5.1 June 14, 2018 – Board Meeting Minutes

**Motion by Michael Morrell and seconded by Shari Ouellette to approve the minutes of June 14 2018 regular board meeting.**

**Vote: 7 Yes 0 No 3 (Steven Langlin,  
Phoebe Pike and Sara Hughes) Abstain  
2 Student Representatives Yes**

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**6. COMMUNICATIONS/CORRESPONDENCE**

6.1 Resignation of Carol Reed, SMES Technology Integration Specialist  
**Motion by Orion Schwab and seconded by Shari Ouellette to accept the resignation with regret of Carol Reed, SMES Technology Integration Specialist.**

**Vote:                                    10 Yes                                    0 No                                    0 Abstain**  
**2 Student Representatives Yes**

**7. PUBLIC COMMENTS - None**

**8. BOARD COMMENTS - None**

**9. SUPERINTENDENT'S REPORT**

As of June 15, 2018 our student population is 1443 PK – 12, SMPS 415, SMES 331, SMMS 304, and SMHS 393. (No change from the last report)

You have a list of new hires in front of you, there were no resignations.

I would like to thank our one retiring Cafeteria Worker Linda Beaulieu who worked for our combined school districts for 36 incredible years she fed nearly four generations of Spruce Mountain Children.

As we all start our summer break please take some time for yourself to rejuvenate and enjoy your families and friends.

Robert Staples arrived at 6:09 pm.

**10. BOARD CHAIR'S**

Board Chair Rodzen thanked Superintendent Healey for his 4 years in the district. It has been enjoyable working with you and I wish you success.

Michael Morrell asked about committee assignments.

Chair Rodzen said for now we will stay with what we had last year. At our next meeting we will ask board members what committees they wish to be on.

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## **11. COMMITTEE REPORTS**

The Building and Grounds Committee chair, Doug DiPasquale, sent in a status report via Chair Rodzen. The project is going on schedule. Items for the kitchen were in fact ordered 4 weeks ago. The asbestos abatement will be completed by July 14. The roof project has started and will be a 2 to 3 week project, boiler work is ongoing at the elementary and high school, the envelope work is starting at the elementary school, window work has started. Doug will catch up the board at next meeting. Everything as he know it is moving forward.

## **12. ADMINISTRATOR'S REPORTS**

### **12.1 Ken Vining – Transportation and Facilities Director**

Bailey's is going through each bus repairing any defect and inspecting them. The only transportation we have this summer, which is too much with all the cleaning demands we have is transporting special needs summer school up until July 26 and transporting summer rec field trips which have grown significantly. According to Sally Boivin, the last trip will be August 3. Close to 200 (up from 120 last year) are attending.

Construction is going well, I have been taking pictures, which I have here, feel free to take a look at them. It is amazing to see so many groups working so well together, the project is going very well.

On June 18th Jackie Kilbreth and Amanda Pelkey trained 28 of our custodians and bus drivers in CPR, AED, First Aid and Stop the Bleed. Much praise to them for taking the time and going through all that they did to get the group certified in CPR and AED. The class was expected to last from 7 am to 12 noon and it went until 2:00 pm when the last person was tested.

The crew we have is working in the high school and I feel this is coming along very well with working around everything else going on with construction.

I have been watching fuel prices daily, prices are not varying a lot, last Friday #2 oil was \$2.35 today it was \$2.41 which is 73 cents above last year. My goal would be to get under \$2.00, last year we paid \$1.80. If you decide you want me to lock in I will. All the districts are in the same boat, we are all hoping it will go down. Propane bids were sent out on Tuesday the 26<sup>th</sup> to 5 vendors for installation of tanks and approximately 70,000+ gallons on propane yearly. Hopefully we will get a really good price. The bid is due July 12.

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We did get one snow plow bid from Castonguay for \$95,000. I think we need to really look at it.

**Motion by Dale Leblanc and seconded by Orion Schwab to accept the Castonguay Snow Plow Bid for the 2018/2019 school year of \$95,000.**

**Vote: 8 Yes                    2 (Shari Ouellette and Tammy Frost) No  
1 (Shannon McDaniel) not voting  
2 Student Representatives Yes**

## 12.2 Robyn Raymond – Adult Education Director

I had the pleasure of sitting down with a reporter from the Daily Bulldog for an article about our Adult Education program. The article highlights the collaborative workforce classes we are building in Franklin County with Foster Tech Center, Mt. Blue Adult Education and local area businesses.

There is an automotive basics class at Foster Tech beginning July 30 through mid- August. Walmart is working with us on this program. Walmart wants to upskill their current employees and attract new ones. Shop safety, tire rotation, oil changes and 10-point safety checks will be covered in the program. When completed the students will receive a SP2 certification.

Barclay Card call center training has reached out to us about training here in house. We're developing a computer program that mocks common questions an employee would be asked and speak directly with a current Barclay employee who is volunteering their time to improve best practices for new hires. That will begin this fall.

Both classes feature math, English and technology components as well as employability skill training and resume writing.

4-5 months ago we applied for ME spark grant, but we didn't get it. However, we did receive a "navigator" 4 hours a week to help us network, connect with businesses and break down barriers to higher education and employment.

Business After Hours will be here in September with literacy volunteers.

Lastly, we received another generous donation (mannequin, blood pressure cuffs, data scope) from AHEC (Franklin Memorial Hospital) to expand our medical offerings. Next week, Tania will present in D.C. about the CMA program and how we developed recruitment, retention and academic systems for overall success.

Shari Ouellette said rumor has it you are going to be offering a masonry class.

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Robyn replied that we are looking at August to start. It will be an introductory class.

12.3 Tina Collins – Special Services Director - excused

**13. POLICY - None**

**14. OLD BUSINESS - None**

**15. NEW BUSINESS**

15.1 Executive Session to discuss contract/negotiations in accordance pursuant to 1 M.R.S.A. § 405(6) (D).

**Motion by Michael Morrell and seconded by Shari Ouellette to enter into executive session at 6:30 pm to discuss contract/negotiations in accordance with 1 M.R.S.A. § 405(6)(D).**

**Vote: 11 Yes 0 No 0 Abstain**  
**2 Student Representatives Yes**

**Return from executive session at 7:17 pm.**

**Motion by Shari Ouellette and seconded by Sara Hughes to ratify the contract between RSU 73 Board of Directors and RSU Managers/Directors effective July 1, 2018 through June 30, 2021.**

**Vote: 11 Yes 0 No 0 Abstain**

15.2 Executive Session to discuss grievance filed at Level III of the Grievance Process pursuant to 1 M.R.S.A. § 405(6) (A).

**Motion by Michael Morrell and seconded by Robert Staples to enter into executive session at 7:18 pm to discuss grievance filed at Level III of the Grievance Process pursuant to 1 M.R.S.A. § 405(6)(A).**

**Vote: 11 Yes 0 No 0 Abstain**  
**2 Student Representatives Yes**

**Return from executive session at 8:46 pm.**

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**Motion by Michael Morrell and seconded by Shari Ouellette to deny the grievance filed at Level III of the teacher collective bargaining agreement. No article has been broken at this time relative to the current teacher collective bargaining agreement.**

**Vote: 8 Yes 0 No 3(Ann Schwab, Dale Leblanc and Phoebe Pike) not voting**

**16. APPOINTMENTS**

16.1 Board appointment of Interim Superintendent of Schools.

**Motion by Shari Ouellette and seconded by Phoebe Pike to approve Robert E. Wall as the Interim Superintendent of Schools, contingent on proper certification and MDOE fingerprinting status.**

**Vote: 7 Yes 3 (Ann Schwab, Dale Leblanc and Steven Langlin) No 1 (Robert Staples) not voting**

**17. OTHER BUSINESS**

Chair Rodzen passed out information to the Board about the hiring process for the Superintendent of Schools. The job posting will be placed July 2. Fiona Baker will send out an email to all staff asking if they care to volunteer to be on the superintendent search committee. If someone wishes to be on the committee please send an email to me at [drodzen@rsu73.com](mailto:drodzen@rsu73.com) or if they do not have email access call me at 931-7735. The application deadline will be July 18, 2018.

Once we get a list of staff interested we will set up the search committee. The concept is that we would like to try and have those that report directly to the superintendent to be a part of the committee, along with student representative, member from each of the communities, 3 board members plus Board Chair and Vice Chair. Any board members who would like to sit on the hiring committee please email me and let me know the reason why you would like to sit on the committee. Once the committee's process is complete how many applicants would you like passed on to the board for review. It was decided that the top 3 applicants would be forwarded to the Board for interviews in Executive Session. Once the top 3 are brought to the board, you will go through your process and you decide who your choice is, then we will make the notifications. The homework for the board is to review the packet questions, if you want something else added please jot it down.

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**18. CALENDAR/ANNOUNCEMENTS**


JULY 26, 2018 – Regular Meeting – 6:00 PM Cedar Street Conference Room  
August 23, 2018 – Regular Meeting – 6:00 PM Cedar Street Conference Room

**19. ADJOURNMENT**

**Motion by Robert Staples and seconded by Scott Jackson to adjourn at 9:06 pm.**

**Vote:            11 Yes                    0 No                    0 Abstain**  
**2 Student Representatives Yes**

Respectfully submitted:



Kenneth J. Healey  
Superintendent of Schools