

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS
The 12th Regular Meeting of the Spruce Mountain Board of Directors and Budget Meeting

Tuesday, March 20, 2018 6:00 pm Spruce Mountain Primary School Gym
Finance Committee Meeting 5:00 pm Spruce Mountain Primary School Cafeteria

Present: Doug DiPasquale, Tammy Frost, Sara Hughes, Dale Leblanc, Shannon McDaniel, Michael Morrell, Shari Ouellette, Joel Pike, Denise Rodzen and Ann Schwab.

Absent: Alphonso Barker

Excused: Holly Richards and Robert Staples

2 (Scott Jackson) (Orion Schwab) Student Representative Present

~MINUTES~

1. CALL TO ORDER

Chair Rodzen called the meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ATTENDANCE

10 Present

1 (Alphonso Baker) Absent

2 (Holly Richards and Robert Staples) Excused

2 Student Representatives Present

4. ADJUSTMENTS TO THE AGENDA - None

5. APPROVAL OF THE MINUTES

5.1 February 22, 2018 – Board Meeting Minutes

Motion by Michael Morrell and seconded by Shari Ouellette to approve the minutes of the February 22, 2018 regular board meeting.

Vote: 9 Yes 0 No 1 (Shannon McDaniel) Abstain

2 Student Representatives Yes

6. COMMUNICATIONS/CORRESPONDENCE – None

7. PUBLIC COMMENTS - None

8. BOARD COMMENTS

Orion Schwab congratulated the Robotics Team. The team went to the Granite State Regional Event and won the Chairman's Award, which is the highest award presented.

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It automatically qualified us to participate in the New England competition. It is an award that we have been actively seeking, you must be a team for at least 5 years. I am extremely proud of my teammates.
Doug DiPasquale congratulated Chris Hollingsworth at SMES on raising \$500 for United Way.

9. SUPERINTENDENT'S REPORT

As of March 16, 2018 our student population is 1453 PK – 12, SMPS 422, SMES 330, SMMS 300, and SMHS 401. (-5 from the last report)

You have the list of new hires and retirements.

You have the NEASC schedule for the upcoming NEASC Accreditation Visit in front of you, the yellow highlighted meetings are the meetings, if you are able, I would request you attend on Sunday March 25, 2018 the Panel Presentation @ 1:00 PM in the high school Library, the School Board Meeting in Room 102 @ 2:15 PM – 3:00PM and the Welcome Reception in the high school Cafeteria @ 4:15 PM – 5:15 PM. Additionally, if you are available I request you attend the Visiting Committee Chair's Closing remarks on Wednesday, March 28, 2018 @ 2:10 PM in the high school Library.

I will also have TJ send you all an electronic copy of the Teacher's Self-Study, a 112 page document, if you are interested in reading the complete self-study. Just a word of caution that the self-study is written solely from a teacher perspective and the NEASC process does not allow for administrative or school board influence in the development of the self-study.

I will be bring a plan to make up four to five snow days at our next Business meeting for the School board to consider.

10. BOARD CHAIR'S - None

11. COMMITTEE REPORTS - None

12. ADMINISTRATOR'S REPORTS

12.1 TJ Plourde – SMHS

You will be receiving a bunch of RSVP's for graduation and end of the year activities. Thank you for mentioning the Robotics team Orion, they did a wonderful job last weekend. The One Act plays are this week, this is the first time we have made it to the States which will be held at Ocean Side High School

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in Rockland. The NEASC visiting team will be coming Sunday through Wednesday. I hope to see you there on Sunday to welcome the visiting team.

12.2 Scott Albert – SMMS

Congratulations to the February Students of the Month.

Grade 6 Connor Roy Brenden Veilleux

Grade 7 Ava Moffett Amber Pishkin

Grade 8 Abigail Adams Christy-Lyn Beaudoin

Congratulations to 7th grader Myles Labonte for successfully auditioning for the Mid Maine Youth Orchestra. Myles then performed with the orchestra at concerts on March 2nd and March 4th.

8th graders have been working on their College Fair and Careers unit. They started by visiting Foster Tech on March 5th.

FAME the Finance Authority of Maine came and presented to the students on March 9th.

SMMS Drama Production of Legally Blond Jr. will take place for the public this Thursday and Friday nights starting at 7 pm in the middle school cafeteria.

EmPower testing will take place at the middle school next Monday through Thursday. Make-up testing will occur the following week.

The second trimester rewards trip will take place on Friday, March 30th. Students will be tubing at Black Mountain.

12.3 Chris Hollingsworth – SMES

I am glad to announce that we raised over \$1000 for United Way, and won a challenge by \$30. When parents and students see a need they can blow a challenge out of the water.

12.4 Kevin Harrington – SMPS

Pre-K and K registration are coming up and will be in the newspaper. Pre-K Registration is April 25 and May 2. Kindergarten Registration is April 6 and April 9, there will be no Kindergarten on Friday, April 6th). Our current student population is 422, 211 boys and 211 girls. We postponed the report card date by a week, they will close on the 22nd. NWEA testing will begin right after April vacation.

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- 12.5 Amanda Hersey – Curriculum Coordinator and Technology
The tech team has been helping prepare for the EmPower Me state assessment. We did begin testing yesterday at the elementary school and it went well and I would like to thank the tech staff for the preparations and support they are offering through the testing weeks.
The math curriculum team is meeting this month; I am also rescheduling an ELA meeting that was canceled last week due to the snow day. We are all ready for Friday's workshop day. Some offerings in district by our staff and also regional workshop and will be held at Mt. Blue High School.
- 12.6 Dora York – Cafeteria
Kitchen land is plugging away and all is good. Net off Invoice and Brown Box orders have been completed for next year. In April we will be applying for the Fresh Fruit and Veggie Grant and summer feeding program pending town approval. We will know by the end of the school year. Our free and reduced lunch numbers are SMPS 61%, SMES 57%, SMMS 56% and SMHS 50% for a district average of 56%.
- 12.7 Tina Collins – Special Services
First I want to say thank you to Amanda and the technology department for helping to get student accommodations for EmPower Me testing. She and her department did a really good job. Students are beginning the assessment process. The transition for the new administrative assistant, Julia Parker has been amazing. It has been as smooth and seamless as I could have imagined. Students in room 250 put on wonderful corn beef and cabbage meal for the administration, they did a really good job.
- 12.8 Ken Vining – Facilities and Maintenance
Transportation: Beyond the everyday struggle to keep our 31 busses operational and to have enough drivers to operate them Transportation is doing well. I'd say mechanically one of our biggest obstacles lately has been getting repairs done in a timely fashion not with Bailey's but at dealerships. WE have had one out for 4 weeks when it was suppose to be done in a couple of days. And, as with all districts, keeping enough drivers to operate the busses. We have had one employee out for surgery since the end of December and will most likely be out the next year. One has resigned and will be done as of March 30th. Another driver is going out for surgery April 19th and will be out for at least 6 months. I

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believe we have a great candidate to take over for MJ who is leaving on the 30th. On a great note, we were approved for one of the busses requested to the state. Maintenance: Since February vacation our staff has put a lot of effort into cleaning and repairing the high school for the upcoming accreditation next week. Over April vacation our main objective will be to paint at the middle school the 6 rooms effected by water damage on February 4, 2018. Three of the four main rooms have moved back into their rooms. On the other it should be complete by next week. The teachers were fabulous, they've been very understanding and willing to work in

I met with Kevin Stromgren and Elmer Arborgast, they will be reviewing asbestos at elementary school and they also looked at where the propane tanks should go.

Joel Pike asked about the bus from state, what does that do to the budget does it have any implications?

Ken Vining replied that it will save us from purchasing a bus ourselves.

Doug DiPasquale asked have we heard about any financing yet.

Ken Healey replied no.

Ken Vining said we may hear next week.

12.9 Robyn Raymond – Adult Education

There are 2 upcoming Orientations for our workforce classes.

Industrial stitching partnership with Origin and LeBaron Bonney Upholstery on March 27 from 5:00 pm to 7:30 pm at Origins. Both employers are looking to hire successful participants enrolled in the course.

HVAC Orientation on March 28 from 5:00 pm to 7:30 pm. We have a new instructor, Andrew Bracy, from Valley Gas and Oil. There are 17 HVAC employers in greater Franklin County either looking to hire, willing to serve on our employers panel, or will take on students for job shadowing.

An update from our CMA class. Our instructor, Tania Dawson, also the director of education for AMEC at FMH, submitted a proposal for a National conference. Her proposal was selected and she will be presenting at the National Area Health Educators conference in DC this summer. Her topic is: We need MA's: how a collaboration between AE and healthcare organization helped fill local medical vacancies.

We have partnered with Verso to conduct CASAS assessments for all their potential new hires. We are supportive of the restart of paper machine 3; anyone who may not initially qualify for immediate employment will be

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encouraged to work with us for work-ready, academic and college/career counseling.

Our graduation is May 31 at 6:00 pm at Spruce Mountain High School. This year we have the pleasure of Angus King being our commencement speaker. You are all invited. Invitations will be out at the beginning of April. RSVP's are needed. Shannon McDaniel said that I have seen such growth in such a short time, I want to commend you for this growth.

Dale Leblanc asked do you have a number of how many students you have served.

Robyn replied that currently there are 81 academic students. There have been over 1000 students served.

This will be our largest graduating class this year.

13. POLICY - None

14. OLD BUSINESS

14.1 Approval of FY 2019 Budget

Chair Rodzen said we have had multiple meetings regarding the FY 2019 Budget, the last at the elementary school. I am looking for approval of the FY 2019 Budget.

Motion by Doug DiPasquale and seconded by Shannon McDaniel to approve the FY 2019 Budget as presented.

Vote: 10 Yes 0 No 0 Abstain
2 Student Representatives Yes

14.2 Draft 2018/2019 School Year Calendar

Ken Healey reported that initially a Draft dated February 1, 2018 was presented to the Board. After receiving input from the association as well as administration I am now providing you with a second Draft dated March 1, 2018. The difference between the two is the March 1, 2018 Draft elements late start Wednesday's and alternates early dismissal days throughout the year. Both the association and administrative team brought forward this recommendation. I initially submitted the original draft dated February 1, 2018 to be parallel with RSU 9. I don't believe that this new Draft will hamper any professional development time.

Joel Pike said I have 3 questions. First, exactly how will this work with Foster Tech students going back and forth?

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Ken Healey replied what we would do would be still send students over to Foster Tech at the normal time. They would still have transportation and not lose class time, on early release days we would still dismiss the Foster Tech kids at the normal time, they would stay at our high school on late start and on early release they would come back at their normal time.

Joel Pike continues, part 2, any consideration about moving the March teacher workshop date?

Ken Healey replied that regionalization has been the phrase of the year, the Western Maine Education Collaborative has assembled a comprehensive consolidated professional development offering with 15 different districts demonstrating regionalization. I do hope next year we will have more of our staff present.

Joel Pike said this is dramatic change, alternating early release, you have the association and administration input, any discussions with parents?

Ken Healey replied we have not. As we did with the adjustment to late arrival, as long as it is done in advance they should be ok.

Ann Schwab said from parent perspective it was not communicated well, as a parent I would have appreciated a lot of notice. The randomness I see that as a challenge. Plenty of notice would be ideal.

Ken Healey replied that we will do more than post it, we will send it out to each family once it has been approved. The randomness is so it does not impact the same classes.

Shari Ouellette asked if this new draft has any implications for busses.

Ken Healey replied that the bus that we have designated for Foster Tech will remain the same just earlier.

Scott Albert said that with curriculum we are at the level where we need to share with other buildings, when you only have one hour you can't get to the building to get to do what you want to do, also when you have only 1 hour you might just start rolling and have to stop.

Tammy Frost asked about Pre K

Ken Healey replied that Pre-K will stay as they normally do.

Tammy Frost asked if there will there be accountability with staff to stay, when they did early release years ago the staff would leave.

Ken Healey replied that yes there will be accountability, we will know who shows up.

Dale Leblanc asked if the administrators were on board with this calendar
All nodded yes.

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Joel Pike said I am probably not going to vote for this tonight because it is not ready for primetime.

Chair Rodzen said I have no intention of voting on the calendar tonight.

Joel Pike said I would like to see some feedback from the parents.

Ken Healey we will take whatever action you request.

Shannon McDaniel asked can I hear from Ken Vining about busses.

Ken Vining said it will make a difference, even in Foster Tech. It is going to take some time to get it figures out.

Doug DiPasquale asked if there were snow days built into the calendar

Ken Healey replied that every day we have snow we add a day to the calendar

Chair Rodzen directed the Board to take a look at it, if you have any questions

send them to Superintendent Healey. Get input from parents and we will take it up again once we get some feedback.

14.3 Action on FY 2019 Budget

Motion that the Vote entitled, "Vote to call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorized the notice of Amounts Adopted", be approved in the form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

14.4 Signing of Warrant and Notice of Election that a referendum election to be held on April 24, 2018.

14.5 Signing of Notice of Public Hearing on the FY 2019 Budget to be held on April 5, 2018 at Spruce Mountain Middle School at 23 Community Drive, Jay, ME.

Motion by Michael Morrell and seconded by Shari Ouellette to move that the Vote entitled, "Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

VOTE TO CALL AND APPROVE THE WARRANTE FOR THE BUDDGET MEETING AND THE VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED

VOTED: That the warrant for the Regional School Unit No. 73 (the "Regional School Unit") Budget Meeting presented to the meeting be

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approved and that a Regional School Unit Budget meeting be called for April 5, 2018 for the purpose of voting on the annual budget for the Regional School Unit for the 2018-2019 fiscal year;

That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be approved, and that a Regional School Unit budget validation Referendum be called for April 24, 2018 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2018-2019 fiscal year; and

That the form of Notice of Amounts Adopted at Budget Meetings presented to this meeting be approved, and that the Superintendent of Schools of the Regional School Unit be authorized and directed to complete said notice in accordance with the Regional School Unit budget meeting on April 5, 2018 and to cause copies of said Notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional school Unit for posting at the polling places for the April 24, 2018 Regional School Unit Budget validation referendum.

Vote: 10 Yes 0 No 0 Abstain
2 Student Representatives Yes

15. NEW BUSINESS

15.1 NEASC Presentation – Standard 5, 6, and 7
Presentation by Chris Ellingwood, Jackie Kilbreth and TJ Plourde.

Discussion by Board members about the NEASC visit.

16. APPOINTMENTS - None

17. OTHER BUSINESS - None

18. CALENDAR/ANNOUNCEMENTS

Cancelled - March 22, 2018 – Regular Meeting – 6:00 PM Cedar Street Conference Room
April 5, 2018 – District Budget Meeting – 6:00 PM Spruce Mountain Middle School Café

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19. ADJOURNMENT

Motion by Shari Ouellette and seconded by Tammy Frost to adjourn at 8:03 pm.

Vote: 10 Yes 0 No 0 Abstain
2 Student Representatives Yes

Respectfully submitted:



Kenneth J. Healey
Superintendent of Schools