

# SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 4th Regular Meeting of the Spruce Mountain School District Board of Directors  
For 2015-16 will be held

**Monday, September 28, 2015 6:00 pm Cedar Street Conference Room**

## ~MINUTES~

Present: Doug DiPasquale, Tammy Frost, Mark Holt, Jackie Knight, Amy McDaniel, Michael Morrell, Shari Ouellette, Joel Pike, Holly Richards, Denise Rodzen, Laurie Sanborn, and Cindy Young.

Absent: Mike Schaedler

1. **CALL TO ORDER:** Denise Rodzen, Board Chair called the meeting to order at 6:01 pm.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ATTENDANCE**

12 Members Present

1 (Michael Schaedler) Members Absent

4. **ADJUSTMENTS TO THE AGENDA:** Old Business 14.1; New Business 15.4; Appointments 16.31.

5. **APPROVAL OF THE MINUTES**

September 10, 2015 – Board Meeting minutes

**Motion by Michael Morrell and seconded by Shari Ouellette to approve the minutes of the September 10, 2015 regular Board Meeting minutes as presented.**

**Vote: 8 Yes 0 No 3 (Jackie Knight, Joel Pike and Doug DiPasquale) Abstain**

6. **COMMUNICATIONS/CORRESPONDENCE**

7. **PUBLIC COMMENTS**

8. **BOARD COMMENTS**

Jackie Knight asked about how Board members should respond to emails from parents, members of the community, etc. The Board Chair said that she and/or the superintendent would respond.

9. **SUPERINTENDENT'S REPORT**

- Student count 1517; LES 423, JES 344, SMMS 331 and SMHS 418.
- I was asked to report on how much money the district had saved because of switching dental plan. That savings amounted to \$25,787.68.
- I have handed out the early draft of budget timeline for FY17, you will notice that after initial presentation there will be three budget sessions. If you have concerns or questions let me know.
- As part of today's addendum you will see I have a nomination for the Business Manager. Thank you to Kevin Harrington who chaired the hiring committee and to all the members of the hiring committee, Ken Vining, Susan Gagnon, Brenda Merrill and Shari Ouellette.
- At the last meeting I informed you that you needed to let me know if you would be attending MSMA Fall conference. Only person who responded which was Denise. If you would like to attend please submit your name to be by October 9. This conference is paid for by the school department.

- **I will be out of the office 10/5-10/13, I will be chairing a NEASC visit in Massachusetts and then going to South Bend Indiana. Kevin will serve as secretary for the October 8 Board Meeting. Kevin is not here tonight but he wanted to let the Board know that they can have their pictures taken for their 15/16 school year ID on October 5<sup>th</sup> and 6<sup>th</sup> at LES. All Board members need to get a new ID each year.**

**10. BOARD CHAIR'S REPORT - None**

**11. COMMITTEE REPORTS - None**

**12. ADMINISTRATOR'S REPORTS**

12.1 Spruce Mountain High School – Thomas Plourde

**I have an update on the construction for the elevator. It has been moving more quickly, stucco is on the outside and the lobby is in. Everything will be completed by October 30 except for the elevator. It will take 2 weeks to put in the elevator once it arrives. Home Coming went very smoothly, we are looking at making some changes for next year. NEWA testing will be starting in 1 week. We are hoping to find out from the state what the new mandate for testing will be. Regardless, we are offering the SAT test for all juniors. We will be paying for the SAT test. We will have 121 exams administered at SMHS which is up about 5. When I first got here we did 22 SAT tests. At the last Board meeting questions on certification for the alternative education teacher came up. I have contacted the Director of the Department of Education Certification Department and she has assured me that we are in compliance with a 282 certification for our teacher. We are in compliance with state requirements. At the Apple Pumpkin Fest the junior class was there raising money along with robotics team. Darryl Roundy is here and will speak to your question regarding the Band. Darryl handed out a course description and said that this was sent home with the students in May. Page 2 is the schedule of activities for this year which was handed out to students opening day of school. Page 3 has three evening band rehearsals. Also included is classroom expectations. Next two pages are the grading system. I do not penalize students if they are participating in a sporting event. I contacted the AD and students are excused until they get to band event. 30 out of the 66 band members play fall sports.**

12.2 Spruce Mountain Middle School – Scott Albert

**I would like to give pats on back to Ken Vining and Shawn Keene. This year was the smoothest for buses since we have consolidated. Also would like to give a pat on back to Craig Collins he has jumped right in and made great connections with kids. Thanks to staff overall, we did some different tweaks this year and it has been the best September in a long time. We just started our first fundraiser for the year, Yankee Candle until October 14. Middle School craft fair is November 14.**

12.3 Livermore Elementary School – Kevin Harrington – **Excused**

12.4 Jay Elementary School – Chris Hollingsworth – **Things are pretty quiet except for the road noise. We have a lot of stuff going on inside, fall baseline testing, started NWEA today, this year we went to the online version. Kudos to Carol Reed she got everything done and it went real smooth. We will have our fall writing prompt pretty soon.**

**13. POLICY - None**

**14. OLD BUSINESS**

14.1 Superintendent recommends approval of the Alternative Education changes as presented. **Motion by Amy McDaniel and seconded Tammy Frost to allow the Alternative Education program to decrease credits from 24 to 20 with a possibility of 6 credits for work experience.**

**Vote:** 5 Yes (Tammy Frost, Jackie Knight, Michael Morrell, Holly Richards, Laurie Sanborn)  
5 No (Cindy Young, Shari Ouellette, Denise Rodzen, Mark Holt, Amy McDaniel)  
2 abstain (Joel Pike and Doug DiPasquale)

**Motion fails**

## 15. NEW BUSINESS

15.1 Discussion about Diane Castonguay Gould fund raiser.

**It was decided that the Board will do a fund raiser for the existing Diane Castonguay Gould Scholarship Fund in February. Cindy Young, Shari Ouellette, Jackie Knight and Denise Rodzen volunteered for this fund raiser.**

15.2 8<sup>th</sup> Grade trip to Boston

**Motion by Tammy Frost and seconded by Jackie Knight to allow the 8<sup>th</sup> grade to go to Boston.**

**Vote: 12 Yes 0 No 0 Abstain**

15.3 SMART Robotics – hosting LEGO League Qualified Event

**We will be hosting on November 21<sup>st</sup> the SMART Central Maine LEGO League Qualified Event. They will be setting up on November 20<sup>th</sup> and are looking for volunteers. If you are interested in volunteering or would like additional information, please contact Dan Lemieux at [dlemieux@rsu73.org](mailto:dlemieux@rsu73.org) or Rob Taylor at [rtaylor@rsu73.org](mailto:rtaylor@rsu73.org). The event will feature up to 32 FIRST Lego League teams from central Maine who will be competing for awards and the right to compete at the Maine FLL Championships at the Augusta Civic Center on December 12<sup>th</sup>.**

15.4 Snow Plowing Bid

**Tabled**

## 16. APPOINTMENTS

16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).

**Motion by Michael Morrell and seconded by Shari Ouellette at 7:25 pm to enter into Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).**

**Vote: 12 Yes 0 No 0 Abstain**

**Return from Executive Session at 7:39 pm.**

16.2 Superintendent nominates Jessica Ellingwood-Simpson to the position of SMHS Gear up Grade 9 Co-Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

16.3 Superintendent nominates Diane Maurais to the position of SMHS Gear up Grade 9 Co-Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status

16.4 Superintendent nominates Michelle Brann to the position of SMHS Gear up Grade 12 Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

16.5 Superintendent nominates Chris Ellingwood to the position of SMHS Gear up Class of 2017 College Access Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

- 16.6 Superintendent nominates Amanda Pelky to the position of SMHS Gear up 1<sup>st</sup> year Post Secondary Support Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.7 Superintendent nominates Katie Lefreniere to the position of SMHS Gear up Block 5 English for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.8 Superintendent nominates Alsia Lee to the position of SMHS Gear up Block 5 Science for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.9 Superintendent nominates Kim Bryant to the position of SMHS NEASC Co-Chair for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.10 Superintendent nominates Annette Girardin to the position of SMHS NEASC Sub-committee Chair for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.11 Superintendent nominates Chris Ellingwood to the position of SMHS NEASC Sub-committee Chair for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.12 Superintendent nominates Ray Chase to the position of SMHS Science Department Head for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.13 Superintendent nominates Dianne Fenlason to the position of Certification Committee Chair for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.14 Superintendent nominates Bernadette Bessey to the position of Certification Committee Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.15 Superintendent nominates Carrie Mitchell to the position of Certification Committee Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.16 Superintendent nominates Susan Sandler to the position of Certification Committee Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.17 Superintendent nominates Colleen Shink to the position of Certification Committee Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.18 Superintendent nominates Bernadette Bessey to the position of SMMS Academic Risk Specialist Gear Up for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.19 Superintendent nominates Libby Zipperer to the position of SMMS Student Council Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.20 Superintendent nominates Susan St. Pierre to the position of SMHS Social Studies Department Head for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.21 Superintendent nominates Amanda Pelkey to the position of SMHS Unified Arts Department Head for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

- 16.22 Superintendent nominates Annette Girardin to the position of SMHS Math Department Head for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.23 Superintendent nominates Kim Bryant to the position of SMHS English Department Head for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.24 Superintendent nominates Michelle Brann to the position of SMHS Student Council Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.25 Superintendent nominates Susan St. Pierre to the position of Professional Growth & Staff Development Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.26 Superintendent nominates Mary Davis to the position of Professional Growth & Staff Development Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.27 Superintendent nominates Rachel Toner to the position of Professional Growth & Staff Development Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.28 Superintendent nominates Terry Leclerc to the position of Professional Growth & Staff Development Member for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.29 Superintendent nominates Catherine Siggins to the position of SMMS Civil Rights Advisor for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.
- 16.30 Superintendent nominates Jay Lindsey to the position of SMMS Lego League Advisor #2 for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.  
**Motion by Michael Morrell and seconded by Jackie Knight to approve 16.2 through 16.30 nominations for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote:**                                                      **12 Yes**                                                      **0 No**                                                      **0 Abstain**

- 16.31 Superintendent nominates Michele Coates to the position of Business Manager for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.  
**Motion by Cindy Young and seconded by Jackie Knight to approve Michele Coates for the position of Business Manager for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote:**                                                      **11 Yes**                                                      **0 No**                                                      **1 (Mark Holt)**  
**Abstain**

**17. OTHER BUSINESS - None**

**18. CALENDAR/ANNOUNCEMENTS**

The next regular meeting will be on:

October 8, 2015 – Regular Board Meeting – 6:00 PM Cedar Street Conference Room

**18. ADJOURNMENT**

**Motion by Shari Ouellette and seconded by Jackie Knight to adjourn at 7:44pm.**

**Vote:**

**12 Yes**

**0 No**

**0 Abstain**

Any individual who needs special accommodations to enter the building or assistance to attend this public meeting, must contact the Superintendent's Office at least five (5) days in advance of the meeting (A.D.A.)

Respectfully submitted:



Kenneth J. Healey  
Superintendent of Schools