

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 8th Regular Meeting of the Spruce Mountain School District Board of Directors
For 2014-15 will be held

Thursday, November 13, 2014 6:00 p.m. at Cedar Street Learning Center

5:30 pm Finance Committee Meeting

~MINUTES~

Present: Tammy Frost, Diane Gould, Jackie Knight, Amy McDaniel, Shari Ouellette, Bert Poisson, Denise Rodzen, Michael Schaedler and Cindy Young.

Absent: Darcie Calden, Tim Madden, Michael Morrell and Tamara Hoke (excused)

1. **CALL TO ORDER:** Denise Rodzen, Chair called the meeting to order at 6:06pm.
2. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was recited by all present.
3. **ATTENDANCE**
 9 Members Present
 4 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden and Tim Madden
4. **ADJUSTMENTS TO THE AGENDA - None**
5. **APPROVAL OF THE MINUTES**
October 23, 2014 – Board meeting minutes
Motion by Shari Ouellette and seconded by Jackie Knight to approve the minutes of the October 23, 2014 Board meeting as presented.
Vote: 9 Yes 0 No 0 Abstain
 4 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden and Tim Madden
6. **COMMUNICATIONS/CORRESPONDENCE - None**
7. **PUBLIC COMMENTS - None**
8. **BOARD COMMENTS –** Jackie Knight informed everyone that there will be a Christmas Parade on December 6. She would like to invite any of the school groups, sports groups, etc. to participate in the parade. She does not want anyone to be forced to participate. The Parade is in the evening and in the morning there will be Santa's Workshop where children will have an opportunity to purchase items for 25 cents each. We are in need of items for Santa's Workshop. Last year we were lacking for floats.
9. **SUPERINTENDENT'S REPORT**
Student Count: LES – 401; JES – 351; SMMS – 366; SMHS – 452...total 1570 as of 11/7/14.
Adult Education Director will not be presenting tonight, she is at a conference in Rhode Island.
Signed for two new buses last week...Channel 7 will not be presented as Mac is ill this evening.
We held bus driver and custodian negotiations November 6, 2014 at 9:00 am at the Central Office.
The next meeting is scheduled for November 17, 2014 at 9:00 am at the Central Office.
I attended the monthly WMSA meeting on November 12, 2014 at Auburn Hall, the Commissioner of Education is on medical leave and Rachelle Tome is the Acting Commissioner. Some changes to Pre-K program may be coming next year with new guidelines which will be looking for no more than 14 kids in classroom and 900 sq. foot room (recommendations verses mandates).

We had a visitor fall through the visitor bleachers during the Wells - Spruce Mountain football game last Friday night. No one is allowed on any bleachers at our football field until we have a remedy for the inadequate seating at our football field. All of the football field bleachers have been taped off with caution tape to warn people from sitting on them.

I had the pleasure of visiting Livermore Elementary School this morning and marveled at the way our staff manage the Pre-K and T-K programs. Patience and kindness were in abundance.

Unfortunately three of our students were involved in a vehicle accident on November 10, 2014 when returning from classes at Foster Technical School. Not a student day for us but was a student day for Foster Technical School. RSU 73 will provide transportation to Foster Technical School when we are not in session and they are. All Foster Technical students must take our transportation from now on. Any exceptions will be made by the high school principal, and only after he receives parent consent prior to the request.

Chapter 180 requires school administrative units to form a PE/PG Performance Evaluation/Professional Growth System by June 1, 2015. This is the first step to establish a stakeholders group. The PE/PG Performance Evaluation/Professional Growth System probably should have been started a few years ago, and therefore we are behind. The majority of the members of this group must be teachers with 2/3rd having obtained the endorsement of the majority of teachers. 7 teachers have been approved by at least 2/3rd of the majority of the teachers. We are now looking for 6 people to join this stakeholders group. They can be school board members, parents, etc. We need to come up with a procedure and timeline on how our teachers and ultimately our administrators are to be evaluated. Because we are so far behind the 8 ball if we do not reach a consensus by June 1, 2015, the school unit shall have to adopt the State model. This is an investment on everyone's part. We have to do this.

10. BOARD CHAIR'S REPORT

Superintendent's evaluation needs to be done in the month of December. Fiona send out evaluation forms to board with a self-addressed/stamped envelope with Denise Rodzen's address. This needs to be returned before next board meeting.

11. COMMITTEE REPORTS - None

12. ADMINISTRATOR'S REPORTS

12.1 Spruce Mountain High School – Thomas Plourde

School spirit challenge – everyone did an awesome job...we came in third out of 9 schools. We collected over 58,000 lbs. of food (that beat last year's winner by 16,000 lbs.) The Winter sports season will begin November 17. The fall banquet was Tuesday night and about 700 people attended. For the ski team we are doing something different this year, we will be using Titcomb Mountain, it is a much better deal, more practices at a cheaper cost, \$400 for 8 practices versus \$500 for 6 practices at Kents Hill. Parents will need to pick up students after practice but the school we will provide transportation to the mountain. This year our team is going up to the county for the State Meet in Mars Hill, the hotel rooms and buses have been taken care of. I have been in contact with Verso about getting the pulp and paper class in our school next year. UMFK program - we are looking for some of our teachers to be professors at our school, these will be 3 credit classes. We did a lot of work on BYOC this past Monday. The student of the month is Peter Theriault and Kyle Melcher is the Phoenix Award Winner.

12.2 Spruce Mountain Middle School – Scott Albert

Winter sports tryouts started yesterday. Ranks will close November 25. There is a craft fair this weekend on Saturday....the middle school chorus concert will be on December 15 at 7pm in the middle school cafeteria and the band concert will be December 18 at 6pm in the middle school gym. Amy McDaniel had some questions concerning middle school gifted and talented students.

12.3 Jay Elementary School – Chris Hollingsworth

Both JES and LES have been working towards aligning. We just finished open house (parent/teacher conferences) tonight. Parents who have children in the transition classes are very happy with how it has worked out. During our last in-service LES and JES staff picked out a standards based report card. Teachers have looked at it and edited it. Diane Gould mentioned how JES came together for a teacher with cancer....it was great to see. Denise Rodzen would like to see it district wide.

12.4 Livermore Elementary School – Kevin Harrington

We did a Veteran’s lunch on November 6 and 7. We had 37 veterans came into the school. Parent conferences are finishing up as we speak. ID cards are coming for all staff. We did have full scale fire drill. Grade 1 had a Social on October 30. Playground work is going on, there are some big piles of sand, we have pushed back the woods and tomorrow there will be bush hogging behind the fence, and we are adding a sliding hill...everything we have done is sweat equity. We also have two trackers coming in tomorrow.

Tammy Frost stated that the playground sliding hill and improvements are great. There is a whole different atmosphere at LES, there is a vision in that school.

Denise Rodzen said that it is great to see the elementary schools working so well together.

12.5 Adult Education – Eileen Miazga – No Report

13. POLICY

14. OLD BUSINESS

15. NEW BUSINESS

15.1 Draft of FY 16 Budget Timeline

Discussion.

Michael Schaedler asked how much discussion/input is allowed by citizens in the initial stages of the budget process. At the budget workshops citizens are more than welcome to come and ask questions.

15.2 Request by Scott Albert for approval for the 8th graders to go on an educational overnight trip to Boston at the end of May or the beginning of June 2015.

Motion by Shari Ouellette and seconded by Jackie Knight to approve the 8th Grade Field Trip to Boston.

Vote: 9 Yes 0 No 0 Abstain
4 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden and Tim Madden

15.3 Channel 7 presentation by Malcom Haynes

Malcom Haynes unable to attend.

15.4 **Motion by Shari Ouellette and seconded by Bert Poisson to approve the development of a PE/PG Performance Evaluation/Professional Growth System stakeholder group.**

Vote: 9 Yes 0 No 0 Abstain
4 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden and Tim Madden

15.5 Executive Session to discuss a personnel matter in accordance with 1 M.R.S.A. § 405(6)(A).

Motion by Diane Gould and seconded by Amy McDaniel to enter into Executive Session at 6:58 pm to discuss a Personnel matter in accordance with 1 M.R.S.A. § 405(6)(A).

**Vote: 9 Yes 0 No 0 Abstain
4 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden and Tim Madden**

Jackie Knight excused at 6:58pm.

Returned from Executive Session at 8:24 pm.

Motion by Amy McDaniel and seconded by Diane Gould to allow the Superintendent to make adjustments to the curriculum development team structure.

**Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden**

16. APPOINTMENTS

16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).

Motion by Shari Ouellette and seconded by Diane Gould to enter into Executive Session at 8:25 pm to discuss a Personnel matter in accordance with 1 M.R.S.A. § 405(6)(A).

**Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden**

Returned from Executive Session at 8:31 pm.

16.2 Superintendent nominates Dianna Pomerleau to the position of SMMS 8th Grade Cheering Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Diane Gould to approve the nomination of Dianna Pomerleau to the position of SMMS 8th Grade Cheering Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

**Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden**

16.3 Superintendent nominates Rachel Hewins-Blood to the position of SMMS 7th Grade Cheering Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Diane Gould to approve the nomination of Rachel Hewins-Blood to the position of SMMS 7th Grade Cheering Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

**Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden**

16.4 Superintendent nominates Frank Donald to the position of SMMS 7th Grade Boys Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Bert Poisson and seconded by Amy McDaniel to approve the nomination of Frank Donald to the position of SMMS 7th Grade Boys Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

16.5 Superintendent nominates Christina Bamford to the position of SMMS 7th Grade Girls Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Cindy Young to approve the nomination of Christina Bamford to the position of SMMS 7th Grade Girls Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

16.6 Superintendent nominates Rachel Bailey to the position of SMMS 8th Grade Girls Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Amy McDaniel to approve the nomination of Rachel Bailey to the position of SMMS 8th Grade Girls Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

16.7 Superintendent nominates Michael Methvin to the position of SMMS 8th Grade Boys Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Michael Schaedler and seconded by Shari Ouellette to approve the nomination of Michael Methvin to the position of SMMS 8th Grade Boys Basketball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 8 Yes 0 No 0 Abstain
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

16.8 Superintendent nominates Rebecca Ouellette-Ames to the position of SMMS Yearbook Advisor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Amy McDaniel to approve the nomination of Rebecca Ouellette-Ames to the position of SMMS Yearbook Advisor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: **8 Yes** **0 No** **0 Abstain**
5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

17. OTHER BUSINESS - None

18. CALENDAR/ANNOUNCEMENTS

Note: The next regular meeting will be on:

December 11, 2014 – Regular Board Meeting – 6:00 PM Cedar Street Learning Center

19. ADJOURNMENT

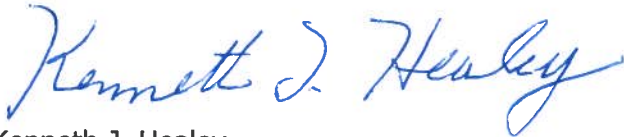
Motion by Bert Poisson and seconded by Cindy Young to adjourn at 8:36 pm.

8 Yes 0 No 0 Abstain

5 Members Absent – Michael Morrell, Tamara Hoke, Darcie Calden, Jackie Knight and Tim Madden

Any individual who needs special accommodations to enter the building or assistance to attend this public meeting, must contact the Superintendent's Office at least five (5) days in advance of the meeting (A.D.A.)

Respectfully submitted:



Kenneth J. Healey
Superintendent of Schools