

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 16th Regular Meeting of the Spruce Mountain School District Board of Directors
For 2014-15 will be held

Thursday, May 14, 2015 6:00 p.m. at Cedar Street Learning Center
5:30 pm Finance Committee Meeting

~MINUTES~

Present: Tammy Frost, Tamara Hoke, Mark Holt, Tim Madden, Amy McDaniel, Michael Morrell, Shari Ouellette, Denise Rodzen, Ronnalean Sanborn, Michael Schaedler and Cindy Young.
Absent: Darcie Calden and Jackie Knight

1. **CALL TO ORDER:** Denise Rodzen, Chair called the meeting to order at 6:04 pm.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ATTENDANCE**

11 Members Present

2 (Darcie Calden and Jackie Knight) Members Absent

4. **ADJUSTMENTS TO THE AGENDA – Nominations**

APPROVAL OF THE MINUTES

April 7, 2015 – Budget Meeting minutes

Motion by Shari Ouellette and seconded by Cindy Young to approve the minutes of the April 7, 2015 Board Meeting as presented.

Vote: 10 Yes 0 No 1 (Amy McDaniel) Abstain

April 9, 2015 – Board Meeting minutes

Motion by Shari Ouellette and seconded by Cindy Young to approve the minutes of the April 9, 2015 Board Meeting as presented.

Vote: 8 Yes 0 No 3 (Michael Morrell, Mark Holt and Amy McDaniel) Abstain

6. **COMMUNICATIONS/CORRESPONDENCE**

6.1 Smart Robotics presentation. **Dan Lemieux, the Robotics Advisor spoke of the accomplishments of the SMART Robotics teams. The team was awarded the Engineering Inspiration Award (the second most prestigious award given to teams) at Pine Tree District, at University of New Hampshire the team finished in 3rd place alliance Captain and made it to the semifinals. They received the Industrial Safety Award and Excellence in Engineering Award. The team attended the New England Championships at WPI. The team finished in 41st place in New England out of 175 teams. They were invited to attend the world Championship in St. Louis but did not attend. All of the graduating seniors will be continuing their education!**

6.2 Stakeholders update.

The Teacher Evaluation Stakeholder Committee was tasked to putting a teacher evaluation system together. There have been many challenges along the way. We are working with the Marzano Process which has quite a few components. Next year will be a pilot year. We need to make sure that everything is valid and there will be lots of training. We are going to ask for volunteers for the pilot year from all

walks of life we will be walking through all of the phases. Earlier this year, we brought before the board a request for late arrival days. We have a plan for the late arrival days for the year and have presented that plan to Professional Development. We will be sitting down as a team to develop the training. Staff are very excited. The administrative side of the process mirrors the teacher evaluation quite a bit, it uses the Marzano model. Just like the teachers, the principals have to collect data on teachers. It will help teachers and administrators work together. They will have goals and we are trying to make sure that the plans are very similar. Once all is done you will see that we will be working together on a lot of things. All we need to do this year is submit an "intent to pilot". We need to make sure that both plans are as complete as possible. A Steering Committee needs to be formed so that they can oversee the pilot, we will be preparing the trainings and piloting the program.

6.3 Presentation by Donna Labbe and Carol Reed – LES & JES Technology Class

We have almost completed a 45 hour class with representatives from all schools. A total of 47 staff members took the class which comprised of 15 two hour sessions. Carol is a wonderful teacher and she made technology useful for the classroom. Carol gave us many tools that would enhance our teaching students. We invite all of you to come to our Technology Class Technology Fair on Tuesday, the 19th from 2:30-4:30 at JES.

7. PUBLIC COMMENTS - None

8. BOARD COMMENTS – Shari Ouellette wanted to express deepest sympathies to Carrie Mitchell on the loss of her father. Tammy Frost asked about the last day of school. The last day of school is June 19th and it will be an early release day. Tim Madden had the privilege to attend graduation at USM. The speaker had a doctorate in business. He made a couple of comments. From K through college when you graduate at whatever you do you take the tools with you to do 10% of your job, you need to listen and absorb. Why do we wait until master's level in education to stress the importance of crucial thinking and technical writing? Cindy Young heard this week that the middle school softball team was asked to not use the high school field. Ken said it was a practice. The AD's at both the middle school and high school have it all worked out.

9. SUPERINTENDENT'S REPORT - Recently the Governor signed the charter funding bill, we will not be sending out tuition checks and that is good news. Regarding the elevator, we have met with architect who gave us two scenarios for the elevator, one outside and one inside, the inside elevator would cost approximately \$30,000 less. The plan is to have it installed by the beginning of the school year. If the new elevator is not done, the students can still use the lift. The architect will develop the bid process for us. As for the bleachers, Ken Vining and I will sit down to establish a procedure to get the bids out. The goal is to have them installed before school starts. We are getting closer to turning the buildings over to the town of Livermore Falls. We just recently received a survey which will be going to the lawyers tomorrow and they will give us direction to make sure that the property is properly turned over to RSU 73 and then shift the building ownership to the town. We are planning on having it done by the last day of June. I have been in constant coordination with town manager. The question about the summer rec program came up, they should contact the town manager. If the town has something they want to use the buildings in the month of June they can "go for it. If you have something in those buildings for right now you need to contact town manager. I had the privilege of attending the Senior Honors Dinner on April 30th, it was a lot of fun with a very personalized approach. Every student recognized the importance of at least one teacher, it was fantastic, and the food was fantastic and kudos to TJ Plourde and the ladies in the office. Last Friday I had the honor of presenting at MASBO. We have the former president in our midst (Stacie Field). I want to thank from the bottom of my heart for the voters for passing the budget, the elevator and the bleachers...I was very impressed. We (by we I mean Wendy Moreau)

have been working very hard to try and figure out what we are going to do with the Adult Education Program. We have an applicant who has applied and also an Adult Education Director who has said that they would work in a supervisory role. Wendy thank you for everything you are doing. One other thing, we have approx 100 old laptops...they are 5 -7 years old, fully decommissioned and I would like to offer them for sale to our employees as is. This is one way of taking care of a resource we have and cleaning up storage space. We are looking at \$100 each for them. One per employee, after employees have had the opportunity to purchase them then they would be offered to others, the money would go back into the general fund. Employees will understand that the computer is as is and they would be responsible for the maintenance. I have gone up to the LFMS and LFHS with Ken Vining. I don't believe there is much up there that we could auction off. If the Board wants to take a tour and see if there is anything there, please let me know. The Town of Livermore Falls will take the buildings as is. Tim Madden suggested that we give the old uniforms (if we find any) to the boosters along with the old Jay uniforms.

10. **BOARD CHAIR'S REPORT – Denise Rodzen** asked if any of the Board members had a senior graduating this year. Diane Gould was going to be the chairman for the day of graduation. I would like to extend to Michael Morrell and Tom Gould to be chairman on June 7, 2015 for graduation.

Motion by Shari Ouellette and seconded by Tim Madden to allow Michael Morrell and Tom Gould to be chairman for June 7, 2015 graduation.

Vote: 11 Yes 0 No 0 Abstain

11. **COMMITTEE REPORTS - None**

12. **ADMINISTRATOR'S REPORTS – None**

13. **POLICY**

13.1 Final Reading Policy KF – Public Use of Facilities

Motion by Tamara Hoke and seconded by Shari Ouellette to approve the final reading of policy KF – Public Use of Facilities.

Vote: 10 Yes 1 No (Michael Schaedler) 0 Abstain

14. **OLD BUSINESS**

15. **NEW BUSINESS**

15.1. Superintendent requests Computation and Declaration of referendum election on FY 16 budget by citizens of Jay, Livermore and Livermore Falls on April 28, 2015.

| QUESTION 1: | AFFIRMATIVE | NEGATIVE | Void |
|-------------------------|----------------|----------------|--------------|
| Town of Jay | __195__ | __106__ | __0__ |
| Town of Livermore | __87__ | __65__ | __0__ |
| Town of Livermore Falls | __65__ | __29__ | __0__ |
| TOTAL | __347__ | __200__ | __0__ |
| QUESTION 2: | AFFIRMATIVE | NEGATIVE | Void |
| Town of Jay | __185__ | __117__ | __0__ |
| Town of Livermore | __70__ | __82__ | __0__ |
| Town of Livermore Falls | __52__ | __42__ | __0__ |

| | | | |
|-------------------------|-------------|------------|----------|
| TOTAL | 307 | 241 | 0 |
| QUESTION 3: | AFFIRMATIVE | NEGATIVE | Void |
| Town of Jay | 159 | 140 | 0 |
| Town of Livermore | 75 | 77 | 0 |
| Town of Livermore Falls | 50 | 44 | 0 |
| TOTAL | 284 | 261 | 0 |

Motion by Mike Morrell and seconded by Tim Madden that the Computation and Declaration of votes dated and attached hereto be and it is here by approved. Further Voted: that the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 73 (the "Regional School Unit"). Further Voted: that a certified copy of the Computation and Declaration of votes be sent to each of the Municipal Clerks within the Regional School Unit.
Vote: 11 Yes 0 No 0 Abstain

- 15.1 Motion to approve and sign the Warrants for the Assessment of Taxes to the towns of Jay, Livermore and Livermore Falls for the July 1, 2015 to June 30, 2016 fiscal year.

Motion by Shari Ouellette and seconded by Tamara Hoke to approve the Warrants for the Assessment of Taxes to the towns of Jay, Livermore and Livermore Falls for the July 1, 2015 to June 30, 2016 fiscal year.

Vote: 11 Yes 0 No 0 Abstain

Motion by Shari Ouellette and seconded by Michael Morrell to enter into Executive Session at 7:47 pm to discuss personnel in accordance with 1 M.R.S.A. § 405(6)(A).

Vote: 11 Yes 0 No 0 Abstain

Out of Executive Session at 8:18 pm.

Motion by Michael Morrell and Mark Holt to table 15.2 through 15.27 until all building principals can be available.

Vote: 11 Yes 0 No 0 Abstain

- 15.2. Action on 1st year Continuing Contract 2015/2016 for Angela Blaise, LES Pre-K Teacher.
15.3. Action on 1st year Continuing Contract 2015/2016 for Nathan Harnden, LES Title 1 Math Teacher.
15.4. Action on 1st year Continuing Contract 2015/2016 for Daniel Labonte, JES Music Teacher.
15.5. Action on 3rd year Probationary Contract 2015/2016 for Jessica Ellingwood-Simpson, SMHS Math Teacher.
15.6. Action on 3rd year Probationary Contract 2015/2016 for Libby Cronkhite, SMMS Science Teacher.
15.7. Action on 3rd year Probationary Contract 2015/2016 for Michael Lance, SMMS Science Teacher.
15.8. Action on 3rd year Probationary Contract 2015/2016 for Jay Lindsey, SMMS Science Teacher.
15.9. Action on 3rd year Probationary Contract 2015/2016 for Danielle Caron, JES Kindergarten Teacher.
15.10. Action on 3rd year Probationary Contract 2015/2016 for Angela Frey, LES Grade 1 Teacher.
15.11. Action on 3rd year Probationary Contract 2015/2016 for Amanda Hinckley, LES Grade 1 Teacher.
15.12. Action on 3rd year Probationary Contract 2015/2016 for Rachel Toner, LES Grade 3 Teacher.
15.13. Action on 3rd year Probationary Contract 2015/2016 for Alina Steadman, JES Title 1 Math Teacher.

- 15.14. Action on 2nd year Probationary Contract 2015/2016 for Brooke Bernier, SMHS Guidance Counselor.
- 15.15. Action on 2nd year Probationary Contract 2015/2016 for Denelle Bryant, JES Grade 1 Teacher.
- 15.16. Action on 2nd year Probationary Contract 2015/2016 for Brian Fielding, SMMS Social Studies Teacher.
- 15.17. Action on 2nd year Probationary Contract 2015/2016 for Ashlee Giroux, LES Grade 2 Teacher.
- 15.18. Action on 2nd year Probationary Contract 2015/2016 for Kimberly Hilton, SMMS Language Arts Teacher.
- 15.19. Action on 2nd year Probationary Contract 2015/2016 for Jennifer Kachnovich, JES Nurse.
- 15.20. Action on 2nd year Probationary Contract 2015/2016 for Kelly Lake, LES Grade 4 Teacher.
- 15.21. Action on 2nd year Probationary Contract 2015/2016 for Karen McDonald, LES Grade 5 Teacher.
- 15.22. Action on 2nd year Probationary Contract 2015/2016 for Tanya Perreault, JES Kindergarten Teacher.
- 15.23. Action on 2nd year Probationary Contract 2015/2016 for Charlene Roussel, SMHS Guidance Counselor.
- 15.24. Action on 2nd year Probationary Contract 2015/2016 for Kayla Schuster, LES Grade 5 Teacher.
- 15.25. Action on 2nd year Probationary Contract 2015/2016 for Charles Stratton, SMMS Spanish Teacher.
- 15.26. Action on 2nd year Probationary Contract 2015/2016 for Courtney Flagg, SMHS ELA Teacher.
- 15.27. Action on 2nd year Probationary Contract 2015/2016 for Sarah Wardell, SMHS Spanish Teacher.

16. APPOINTMENTS

- 16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).

Motion by Mike Morrell and seconded by Shari Ouellette to enter into Executive Session at 8:21 pm to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).

Vote: 11 Yes 0 No 0 Abstain
Out of Executive Session at 8:38 pm.

- 16.2 Superintendent nominates James Black to the position of SMHS Assistant Principal/Athletic Director for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Tim Madden and seconded by Michael Morrell to approve the nomination James Black to the position of SMHS Assistant Principal/Athletic Director for the 2015/2016 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 11 Yes 0 No 0 Abstain

- 16.3 Superintendent nominates Michael Methvin in to the position of SMMS 7th Grade Baseball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Motion by Shari Ouellette and seconded by Tamara Hoke to approve the nomination Michael Methvin to the position of SMMS 7th Grade Baseball Coach for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 11 Yes 0 No 0 Abstain

- 16.4 Superintendent nominates Bernadette Bessey to the position of SMMS Gear Up Academic Specialist for the 2015 Calendar year, contingent on proper certification and MDOE fingerprint.

Motion by Shari Ouellette and seconded by Cindy Young to approve the nomination Bernadette Bessey to the position of SMMS Gear Up Academic Specialist for the 2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 11 Yes 0 No 0 Abstain

16.5 Superintendent nominates Julie Bolduc to the position of SMHS/SMMS Gear Up Data Steward for the 2015 Calendar year, contingent on proper certification and MDOE fingerprint.

Motion by Shari Ouellette and seconded by Cindy Young to approve the nomination Julie Bolduc to the position of SMHS/SMMS Gear Up Data Steward for the 2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 11 Yes 0 No 0 Abstain

16.6 Superintendent nominates Christopher Ellingwood to the position of SMHS Gear Up Class of 2017 college access advisor for the 2015 Calendar year, contingent on proper certification and MDOE fingerprint.

Motion by Michael Morrell and seconded by Tamara Hoke to approve the nomination Christopher Ellingwood to the position of SMHS Gear Up Class of 2017 college access advisor for the 2015 school year, contingent on proper certification and MDOE fingerprint status.

Vote: 11 Yes 0 No 0 Abstain

17. OTHER BUSINESS

17.1 Executive Session to discuss Bus Driver/Custodian contract/negotiations in accordance with 1 M.R.S.A. § 405(6)(D).

Motion by Michael Morrell and seconded by Shari Ouellette to enter into Executive Session at 8:45 pm to discuss Bus Driver/Custodian contract/negotiations in accordance with 1 M.R.S.A. § 405(6)(D).

Vote: 11 Yes 0 No 0 Abstain

Back from Executive Session at 9:22 pm.

Motion by Michael Morrell and seconded by Shari Ouellette to ratify the Bus Driver/custodian contract.

Vote: 10 Yes 1 (Tim Madden) No 0 Abstain

17.2 Executive Session to discuss legal concern in accordance with 1 M.R.S.A. § 405(6)(E).

Motion by Michael Morrell and seconded by Shari Ouellette to enter into Executive Session at 9:24pm to discuss legal concern in accordance with 1 M.R.S.A. § 405(6)(E).

Vote: 11 Yes 0 No 0 Abstain

Back from Executive Session at 9:28pm.

18. CALENDAR/ANNOUNCEMENTS

Note: The next regular meeting will be on:

May 28, 2015 – Regular Board Meeting – 6:00 PM Cedar Street Learning Center

19. ADJOURNMENT

Motion by Shari Ouellette and seconded by Mark Hold to adjourn at 9:31 pm.

Vote: 11 Yes 0 No 0 Abstain

Respectfully submitted:



Kenneth J. Healey
Superintendent of Schools