

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS  
The 20th Regular Meeting of the Spruce Mountain School District Board of Directors  
For 2015-16 will be held

**Thursday, June 23, 2016 6:00 pm Cedar Street Conference Room**  
**5:30 PM Finance Committee**

**Negotiations Committee Meeting following Board Meeting**

Present:, Darcie Calden, Jackie Knight, Michael Morrell, Shari Ouellette, Joel Pike, Denise Rodzen, Laurie Sanborn and Cindy Young.

Absent: Doug DiPasquale, Tammy Frost, Amy McDaniel, Holly Richards

Present: Trevor Doiron, Student Representative.

1 Vacant position - Livermore

~MINUTES~

1. **CALL TO ORDER:** Kenneth J. Healey, Superintendent of Schools called the meeting to order at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

2.1 Election of Board Chair, Superintendent Healey called for nominations for Board Chair  
**Motion by Shari Ouellette and seconded by Jackie Knight to nominate Denise Rodzen as Board Chair for the 2016/2017 term year.**

**Vote: 6 Yes 0 No 2 (Joel Pike and Denise Rodzen)Abstain**

**Following the appointment as Board Chair, Superintendent Healey turned the meeting over to Chair Rodzen .**

2.2 Election of Board Vice-Chair

**Motion by Jackie Knight and seconded by Shari Ouellette to nominate Michael Morrell as Vice Chair for the 2016/2017 term year.**

**Vote: 7 Yes 0 No 1 (Michael Morrell)Abstain**

2.3 Appointment of Standing Committees of the Board:

2.3.1 Finance – 4<sup>th</sup> Thursday of each month at 5:30 PM Central Office

2.3.2 Policy – as needed

2.3.3 Negotiations – as needed

2.3.4 Transportation/Building and Grounds/Capital Improvement – as needed

2.3.5 Curriculum, Instruction and Assessment – as needed.

Chair Rodzen asked members to please email her for choices for standing committees.

3. **ATTENDANCE**

**8 Present**

**4 Absent** (Doug DiPasquale, Tammy Frost, Amy McDaniel, Holly Richards)

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**1 Present** Trevor Doiron, Student Representative.  
**1 Vacant position** - Livermore

**4. ADJUSTMENTS TO THE AGENDA : 6.2, 16.3, 16.4**

**5. APPROVAL OF THE MINUTES**

5.1 May 26, 2016 – Board Meeting minutes

**Motion by Michael Morrell and seconded by Shari Ouellette to approve the minutes of May 26, 2016 regular Board meeting as read.**

**Vote: 7 Yes 0 No 2 (Joel Pike and Darcie Calden) Abstain**

5.2 June 9, 2016 - Board Meeting minutes

**Motion by Shari Ouellette and seconded by Cindy Young to approve the minutes of June 9, 2016 regular Board meeting as read.**

**Vote: 7 Yes 0 No 2 (Darcie Calden and Jackie Knight) Abstain**

**6. COMMUNICATIONS/CORRESPONDENCE**

6.1 Resignation of Rachel Black, Education Technician I at SMHS.

**Motion by Shari Ouellette and seconded by Cindy Young to accept the resignation of Rachel Black, Education Technician I at SMHS.**

**Vote: 9 Yes 0 No 0 Abstain**

6.2 Resignation of Sharon McCourt, Special Services Teacher at SMHS.

**Motion by Shari Ouellette and seconded by Jackie Knight to accept the resignation with regret of Sharon McCourt, Special Services Teacher at SMHS.**

**Vote: 9 Yes 0 No 0 Abstain**

**7. PUBLIC COMMENTS - None**

**8. BOARD COMMENTS**

Darcie Calden received an email from a grandparent asking about children going from JES to LES, if reading help going to be happening in the new school. Mr. Harrington replied that there is a literacy based classroom at the Primary School. Interventions will still be taking place.

Shari Ouellette stated that she attended graduation and she asked Mr. Black, Assistant Principal to pass along to Mr. Plourde that it was a nice event except for the fact that during the pledge of allegiance the boys did not remove their caps. Mr. Healey pointed out that it is tradition to keep their caps on. Mr. Black also stated that was the tradition. Other board members also commented that it was their experience that caps were kept on.

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**Cindy Young stated that she went to the retiree recognition the other morning and she was very touched by it.**

## **9. SUPERINTENDENT'S REPORT**

I would like to remind you that we have three positions that are being nominated this evening. The Spanish teacher candidate and the middle school social studies teacher are here tonight.

As of June 17, 2016 our student population is 1485 PK – 12, LES 421, JES 342, SMMS 319, and SMHS 403.

We have hired Zach Keene to be the Girls Varsity Basketball Coach at SMHS and Rebecca Spencer as Spruce Mountain Elementary School Secretary.

I will be taking the remainder of my unused vacation time for this school year on June 24, 27, 28, 29, 30 and 5 days of next year's vacation days on July 1, 5, 6, 7, and 8, 2016.

Attended high school graduation and middle school promotion ceremony. They were both wonderful events.

The end of the year teacher retirement ceremony was fun and full of laughter. Our building administrators provided much needed comic relief when speaking of their retirees.

## **10. BOARD CHAIR'S - None**

## **11. COMMITTEE REPORTS - None**

## **12. ADMINISTRATOR'S REPORTS**

12.1 LES – Kevin Harrington

**The school handbook was passed out to the Board. If you in the near future could review the handbook and give me feedback that would be great. We will have the handbook online and available to parents.**

**Mr. Healey said that the board will get the middle school and elementary school handbooks over the summer and he will be asking for approval of those handbooks at the August 11, 2016 Board meeting. Mr. Harrington continued that the final assembly was great.**

**The kindergarten student group has continued to grow in size with 20-21 students in each classroom. Because of this continued growth we have re-assigned an additional teacher to kindergarten. Adding this additional teacher will reduce class sizes to 15-16 students in each classroom.**

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**We also won an award from Good Shepherd, the Tote Award having served over 18,000 meals.**

**Over 2000 books were given out to students, some children received 8-10 books, a lot of the children were looking forward to receiving the books.**

12.2 Technology – Craig Suttie

**New Channel 7 software has been loaded. Last week a gentleman from Massachusetts came here to train us.**

**We are adding more access points at SMES and it is nearly done. MLTI is going to give us 13 more access points of the middle school.**

**We are taking inventory and preparing laptops for the elementary school.**

**We have had Google and Gmail training with the secretaries and will continue those trainings every Tuesday from 8-10am at the middle school over the summer .**

**The new names for the primary and elementary school are on the web site.**

12.3 Adult Education – Robyn Raymond

**Adult Education graduation was well attended. There were approximately 75 people who attended the graduation ceremony to celebrate our 9 graduates. Six students in our program were inducted into the National Adult Education Society. A representative from Angus King's office came to speak about attitude and aptitude.**

**I attended a conference on professional development, we are going to be working with graduates getting career pathways. Also at the conference I was appointed to be on the state board.**

**The education coordinator position is open and closes on the 30th.**

**Our fall catalog is being worked on.**

**The summer program starts July 5 which includes credit recovery courses.**

**We have received a donation of children's books and will be able to give children a book at family literacy nights.**

12.4 Facilities/Transportation – Ken Vining

**Transportation has slowed down, but next week we begin special needs busing. If the buses are not being used they are being gone over.**

**The first of this week Mr. Healey and I met with Shiloh LeFreniere and John Johnson from the Jay Town Office to see about having our buses fueled up there. Our tank has been condemned by the state and it would cost approximately \$58,000 to replace.**

**The last few weeks there has been vandalism in the district, writing graffiti on the central office building, the middle school door was broken and trash cans were put out on the football field. The police have been notified, they think they know what children are doing this.**

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**New buses have been ordered through O'Connor's and they will be here by the 2nd week of September.**

**Shower stall curtains have been put in boys locker rooms at a cost of between \$2,800 - \$3,000. Moving of classrooms has been going well, 11 classrooms are totally moved, cleaned and ready to move into, within the next week the moving part will be done and then we will begin our normal cleaning.**

12.5 Curriculum - Amanda Hersey -

**We have a team of title one teachers, a new classroom teachers, as well as myself attending a Read Naturally training later in July. Read Naturally is a type of reading intervention that has been implemented through the title one program and we're looking to have all team members trained this summer.**

**Through the help of the tech team and Regina Robitaille, there is content being added to what will soon be a curriculum link on the district webpage. Teachers have been suggesting content, specific to the district that would be helpful to them. The goal of the curriculum link will be to provide teachers and parents a common place to locate resources and answers to questions they may have about curriculum and instruction.**

**Chair Rodzen mentioned new staff orientation.**

## **13. POLICY**

13.1 First Reading of Policy DFF - Student Activities Funds

**Motion by Michael Morrell and seconded by Shari Ouellette to approve the first reading of Policy DFF- Student Activities Funds.**

**Vote: 9 Yes 0 No 0 Abstain**

13.2 First Reading of Policy ACAB - Transgender Students Policy

**Motion by Michael Morrell and seconded by Jackie Knight to approve the first reading of Policy ACAB - Transgender Students Policy.**

**Vote: 7 Yes 2 No(Shari Ouellette and Darcie Calden) 0 Abstain**

## **14. OLD BUSINESS**

14.1 Consideration of laptop insurance options.

Michele Coates spoke to the options that are available to use, including doing nothing.

**Motion by Jackie Knight and seconded by Michael Morrell to select option #2; the school district will pay for laptop insurance covering all district laptops for a cost of \$34,000.**

**Vote: 7 Yes 2 No(Shari Ouellette and Darcie Calden) 0 Abstain**

## **15. NEW BUSINESS**

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15.1 Consideration of 2016/2017 School Board Meeting Calendar.

**Motion by Michael Morrell and seconded by Shari Ouellette to approve the 2016/2017 school board calendar**

**Vote: 9 Yes 0 No 0 Abstain**

15.2 Superintendent recommends authorization for the Superintendent of Schools to hire staff during the summer for the 2016/2017 school year.

**Motion by Michael Morrell and seconded by Jackie Knight to authorize the Superintendent of Schools to hire staff during the summer for the 2016/2017 school year.**

**Vote: 9 Yes 0 No 0 Abstain**

15.3 Consideration for approval of the 2016/2017 SMHS Handbook.

**Motion by Jackie Knight and seconded by Cindy Young to approve the 2016/2017 SMHS Handbook.**

**Discussion from the Board, consensus from the board allowing all students who become ineligible to participate in their athletic and/or co-curricular activity will be allowed to participate in practices but will be ineligible to participate in games.**

**Motion by Jackie Knight and seconded by Cindy Young to amend the first motion to Approve the SMHS handbook with the stipulation that the changes discussed will be made and a copy of the handbook will be sent to board members for their approval. James Black will send the handbook to all Board members as a PDF document.**

**Vote: 8 Yes 1 (Shari Ouellette) No 0 Abstain**

## **16. APPOINTMENTS**

16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).

**Motion by Michael Morrell and seconded by Shari Ouellette to enter into Executive Session at 7:25 pm to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).**

**Vote: 9 Yes 0 No 0 Abstain**

**Return from Executive Session 7:32 pm.**

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16.2 Superintendent nominates Jennifer Baker to the position of SMMS Social Studies Teacher for the 2016/2017 school year, contingent on proper certification and MDOE fingerprinting status.

**Motion by Shari Ouellette and seconded Jackie Knight to approve Jennifer Baker to the position of SMMS Social Studies Teacher for the 2016/2017 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote:                      9 Yes              0 No              0 Abstain**

16.3 Superintendent nominates Annika Durrell to the position of SMHS Guidance Counselor for the 2016/2017 school year, contingent on proper certification and MDOE fingerprinting status.

**Motion by Jackie Knight and seconded by Cindy Young to approve Annika Durrell to the position of SMHS Guidance Counselor for the 2016/2017 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote:                      9 Yes              0 No              0 Abstain**

16.4 Superintendent nominates Timothy Libby, Jr. to the position of SMHS Spanish Teacher for the 2016/2017 school year, contingent on proper certification and MDOE fingerprinting status.

**Motion by Michael Morrell and seconded by Shari Ouellette to approve Timothy Libby, Jr. to the position of SMHS Spanish Teacher for the 2016/2017 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote:                      9 Yes              0 No              0 Abstain**

## **17. OTHER BUSINESS - None**

## **18. CALENDAR/ANNOUNCEMENTS**

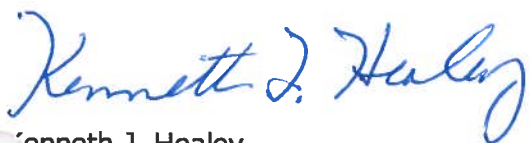
Regular Board Meeting on:

August 11, 2016 – Regular Meeting – 6:00 PM Cedar Street Conference Room

## **19. ADJOURNMENT**

**Motion by Jackie Knight and seconded by Shari Ouellette to adjourn at 7:38 pm.**

Respectfully submitted:



Kenneth J. Healey  
Superintendent of Schools