

# RSU 73 BOARD OF DIRECTORS

The 2nd Regular Meeting of the RSU 73 Board of Directors  
For 2014-15 will be held

**Thursday, July 24, 2014 6:00 p.m. at Cedar Street Learning Center**

~Minutes~

Present: Tammy Frost, Tamara Hoke, Jackie Knight, Tim Madden, Amy McDaniel, Michael Morrell, Shari Ouellette, Denise Rodzen and Cindy Young  
Absent: Diane Gould, Carmen Cullen, Michael Schaedler (in late), Darcie Calden

1. **CALL TO ORDER:** Denise Rodzen, Chair at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ATTENDANCE**

9 Members Present  
4 Excused

4. **ADJUSTMENTS TO THE AGENDA**

5. **APPROVAL OF THE MINUTES**

July 10, 2014 – Board meeting minutes

**Motion by Tim Madden and seconded by Jackie Knight to approve the minutes of the July 10, 2014 regular Board meeting minutes as presented.**

**Vote: 8 Yes 0 No 1 (Michael Morrell) Abstain**

6. **COMMUNICATIONS/CORRESPONDENCE**

6.1 Resignation of Kate Chase as SMHS Social Studies teacher effective at the end of the 2013/2014 school year.

**Motion by Michael Morrell and seconded by Shari Ouellette to accept the resignation of Kate Chase.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

6.2 Resignation of Kim Cook as Adult Education Secretary/Receptionist effective July 31, 2014.

**Motion by Shari Ouellette and seconded by Michael Morrell to accept the resignation of Kim Cook with regret.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

7. **PUBLIC COMMENTS - None**

## **8. BOARD COMMENTS**

Cindy Young requested that the policy committee meet to look at Policy KF – Public Use of Facilities. Denise Rodzen also requested that when the policy meets again to please review Policy CFAA – Acting Principal and DBAA – Chemical Hazard as those policies were put on hold during the previous policy approval process.

Tammy Frost and Jackie Knight recognized a generous donation to Spruce Mountain High School of football helmets and shoulder pads, with a value of \$12,000, from the Jake Lord, Play It Safe Foundation by Jenna Lord, Jake's sister. The speakers were wonderful and the student athletes were reminded to play it safe.

## **9. SUPERINTENDENT'S REPORT**

Jenna Lord was excellent and I sent her a letter of thanks.

Mr. Denver Small from the Department of Transportation stopped by the office and briefed me on the upcoming Route 4 improvement project through the Town of Jay.

I continue to review programs and buildings and I plan on moving forward on occupying the space in the 9 Cedar Street Office. We now have several offices/classrooms available and I have talked to Eileen about moving Adult Education to 9 Cedar Street. We are also making moves within central office space.

I will also be looking for feedback from the Board and community members about truly closing Livermore Falls High School. I think it is probably time that we close it over the next year.

One of the goals of the search committee for the new superintendent was to bring consolidation to completion. We have two elementary schools that do not have the same name recognition as the middle school and high school. I am contemplating possibly changing the names of those elementary schools so that they have Spruce Mountain in their name. This will bring us together as one – Spruce Mountain School District. I will be looking for student, staff and community input on the potential name changes.

I am introducing a new nomination form to school administration.

I will be asking that you approve the transfer of funds from the high school general supply account to the operation of plant account. This is necessary so we are able to expend the funds from the proper account. The high school needs to replace some classroom furniture and although they have the funds, they are currently in the wrong account. My goal of keeping you and the community informed of all big-ticket items needed for the school district will be done openly.

I am also asking for your approval of a proposed School Board Meeting Calendar for this coming school year.

Cindy Young asked about keeping the gym and locker rooms open at Livermore Falls High School. Ken Healey said we are funded through this school year but we need to begin exploring closing the school. We have offered the Livermore Falls Middle School to the town in the past and will do so again in addition, we will offer the high school to the town, at this point once Adult Education moves, the educational purpose of the building is null.

**10. BOARD CHAIR'S REPORT - None**

**11. COMMITTEE REPORTS - None**

**12. ADMINISTRATOR'S REPORTS**

**12.1 Spruce Mountain High School – Thomas Plourde**

Since creating our new high school there are some things I would like to change, I spoke to Ken Healey about three major changes and I am looking for support from the board. They are: finish painting the gym floor, dismantle the goal posts on the soccer field and place both "old" school monuments together with the Phoenix in front of Spruce Mountain High School. Both stones will be made the same size and will be attached to the wall under the Phoenix. I would like to have this done before the beginning of the school year. We currently have a Read 180 teacher position opening and a Guidance Counselor position open. The performance based diploma extension just came in today. Our application needs to be in soon, we are looking for an extension to 2020. Parent letters went out Tuesday. The August 27 workshop is still being worked out. We will continue our career readiness program throughout the year, August 28<sup>th</sup> is freshman orientation. The students will have lunch and will be dismissed at 11:30 am. September 2 is the first day of classes.

Michael Schaedler arrived at 6:30 pm.

**12.2 Spruce Mountain Middle School – Scott Albert**

Summer school is at the half way point as of today. Students are making very good gains. We currently have a Spanish opening and will be interviewing in the next week. We are also looking for applicants for 3 soccer coaches.

**12.3 Jay Elementary School – Chris Hollingsworth**

I am handing out an example of what goes home with students so they can work on their math skills over the summer. There is moving around at school for the pre k coming down, there is construction out back on our playground.

**12.4 Livermore Elementary School – Kevin Harrington**

Great first week and I want to thank everyone for their help. The building is looking very sharp. We are looking at what do we have in place and what do we need to develop. Currently have a special services position open.

**12.5 Transportation/Building & Grounds – Ken Vining**

All buses have gone down for service. We are currently transporting about 10 special needs children. Bus 17 is at O'Connor's for major repairs. Two new buses have been ordered and will be here late September. Maintenance this year has been one of the best years, with all the training we have been able to give it has really helped along with new equipment. The team is working very well. Middle school boiler has been removed, pad for propane tanks has been installed with a start up for the first of October, the new boiler should be here by the first of September. We have been painting the gym floor at the high school and several electrical projects for drama including new lights. The sports fields are doing great. We locked into our fuel bid last week. We locked in at \$3.03 a gallon with Winthrop fuel.

- 12.6 Technology – Craig Suttie  
 We are in the process of an up-grade to LES wireless and the new mac mini lab. At 7:00pm Scott Ladd is flying in from power school training. Last week we had Kyle Richards go to a conference regarding the deployment of laptops. There are some little issues regarding the lap tops that were in high school which are going to grades 3 – 5. We will have band width issues and we may have to have staggered use initially until we know the band width ceiling. At LES we are currently maxed out. I have asked the state for more. It will be a slow transition with 3000 laptops in the district. We are working on the administrative controls for the Mac Airs.  
 We have been working on the upgraded web site. We have met with the superintendent a few times and we hope to launch August 21<sup>st</sup>, we are very lucky to have Kyle Richards as he is a webmaster.
- 12.7 Adult Education – Summer school in swing, 22 students participated in credit recovery, we have a full house. My focus for now is grants. We have 7 new desk tops. We are working with Turner and Farmington Adult Ed to establish the training needs of the area.

**Jackie Knight left at 7:00pm**

**13. POLICY - None**

**14. OLD BUSINESS - None**

**15. NEW BUSINESS**

- 15.1 SMMS Student Handbook review and action.  
**Motion by Shari Ouellette and seconded by Michael Morrell to approve the SMMS Student Handbook.**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**
- 15.2 Upon the recommendation of the Superintendent consideration of action to transfer funds in the amount of \$8863.00 from SMHS Instructional – General Supply Account 1000-1200-1000-56000-300 to Operation of Plant Account 1000-0000-2610-56000-300 for the purpose of purchasing replacement classroom furniture for three different classrooms.  
**Motion by Michael Morrell and seconded by Shari Ouellette to transfer funds in the amount of \$8863.00 from SMHS Instructional – General Supply Account 1000-1200-1000-56000-300 to Operation of Plant Account 1000-0000-2610-56000-300 for the purpose of purchasing replacement classroom furniture for three different classrooms.**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**
- 15.3 **Motion by Michael Morrell and seconded by Tamara Hoke to allow TJ Plourde to move two stones from high schools, repaint gym floor and remove the goal posts.**  
**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

- 15.3 Upon the recommendation of the Superintendent consideration of action of the School Board Meeting calendar for the 2014/2015 school year.  
**Motion by Shari Ouellette and seconded by Tamara Hoke to approve the School Board Meeting Calendar for the 2014/2015 school year.**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**

**16. APPOINTMENTS**

- 16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).  
**Motion by Shari Ouellette and seconded by Amy McDaniel to enter into Executive Session at 7:21 pm to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**
- Out of Executive Session at 7:44 pm.**
- 16.2 Superintendent nominates Joan Gosselin as a Special Services Education Technician I at LES for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.  
**Motion by Tamara Hoke and seconded by Amy McDaniel to approve Joan Gosselin as a Special Services Education Technician I at LES for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**
- 16.3 Superintendent nominates Abigail Hodgkins as a SMMS Education Technician II for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.  
**Motion by Shari Ouellette and seconded by Tamara Hoke to approve Abigail Hodgkins as a SMMS Education Technician II for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**  
**Vote: 9 Yes 0 No 0 Abstain**  
**Absent:**
- 16.4 Superintendent nominates Jennifer Kachnovich as JES School Nurse for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.  
**Motion by Shari Ouellette and seconded by Cindy Young to approve Jennifer Kachnovich as JES School Nurse for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**  
**Vote: 8 Yes 0 No 1 (Tammy Frost works with candidate) Abstain**  
**Absent:**

16.5 Superintendent nominates Josh Allbee as a SMMS/SMHS Education Technician II for Special Services the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

**Motion by Amy McDaniel and seconded by Shari Ouellette to approve Josh Allbee as a SMMS/SMHS Education Technician II for Special Services for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

16.6 Superintendent nominates Daniel LaBonte as a SMMS Drama Advisor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

**Motion by Shari Ouellette and seconded by Tamara Hoke to approve Daniel LaBonte as a SMMS Drama Advisor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

16.7 Superintendent nominates Brooke Bernier as SMHS Guidance Counselor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.

**Motion by Tamara Hoke and seconded by Amy McDaniel to approve Brooke Bernier as SMHS Guidance Counselor for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

## **16 OTHER BUSINESS**

## **17 CALENDAR/ANNOUNCEMENTS**

Note: The next regular meeting will be on:

August 21, 2014 – Regular Board Meeting – 6:00 PM Cedar Street Learning Center

Policy meeting – August 21, 2014 5:00 PM Cedar Street Learning Center

## **18 ADJOURNMENT**

**Motion by Shari Ouellette and seconded by Cindy Young to adjourn at 7:53 pm.**

**Vote: 9 Yes 0 No 0 Abstain**

**Absent:**

Any individual who needs special accommodations to enter the building or assistance to attend this public meeting, must contact the Superintendent's Office at least five (5) days in advance of the meeting (A.D.A.)

Respectfully submitted,



Kenneth J. Healey  
Superintendent of Schools RSU 73