

RSU #73  
 Jay, Livermore and Livermore Falls  
 PARENT and SCHOOL RESPONSIBILITIES FOR DIABETIC STUDENTS

Student Name \_\_\_\_\_ Date \_\_\_\_\_

**Parent/Guardian Responsibilities**

The Parent/Guardian will provide the school with the following:

- Diabetes Medication/Treatment authorization form (completed and signed by physician and parent/guardian)
- Emergency phone numbers where they can be reached at all times
- Back up emergency contacts and phone numbers
- Student's snack and meal schedule
- Meter to test blood glucose with test strips and lancets
- Glucose tabs or gel and glucagon kit if needed for treatment of extremely low blood glucose
- Insulin and syringes
- Snacks and juice for treatment of low blood sugar
- If student is on an insulin pump, the parent will also provide:
  - Extra infusion set and reservoir
  - Insulin and syringes
  - Extra batteries for pump
  - Amount of carbohydrates in snack and lunch each day

**School Responsibilities**

The school will be responsible to provide the student with the following:

- Training for all staff who will be involved with the student during the school day
- Implementation of a 504 Plan if indicated
- Appropriate place for student to keep supplies
- Place to test blood glucose and administer insulin considering student's preference (clinic versus classroom)
- Trained staff to assist student as needed with blood glucose testing and insulin administration
- Trained staff to administer Glucagon in accordance with student's Diabetes Medication/Treatment Authorization form
- Trained staff who will be able to provide treatment for blood glucose levels which are outside the targeted range in accordance with the student's Diabetes Care Plan
- Permission for student to eat snacks in the classroom and on the bus
- Permission for the student to have access to water and bathroom as needed

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 School Representative Signature