

RSU 73 BULLYING INVESTIGATION FORM

Date: _____

- 1. Name of person investigating alleged incident(s): _____
 Position/title of investigator: _____
 Name of complainant/person reporting bullying: _____
 Name(s) of alleged target(s): _____

Complainant/reporter is (circle one): Student Parent School employee
 Coach/advisor Volunteer Other _____

Name(s) of alleged bully(ies): _____

Name(s) of potential witnesses: _____

- 2. Relationship between alleged target(s)/bully(ies): _____

- 3. Did the alleged incident(s) occur (check one or more):
 on school property (including a school bus)
 at a school sponsored activity
 through use of technology
 elsewhere

Time and location(s) of incident(s): _____

- 4. Is this a first time occurrence or has the same or similar occurred previously?

- 5. Interview of complainant/reporter's, description of alleged incident(s):

- 6. Interview of alleged bully(ies): _____

7. Name(s) of potential witnesses, if any: _____

8. Witnesses interviewed and summary of witness information provided:

9. Further evidence of bullying (videos, photos, email, letters, etc.):

10. Is the alleged bullying substantiated, i.e., does the alleged conduct meet the definition of bullying as articulated in Board policy? Yes No

11. Nature of harm incurred:
___ Physical harm to student or damage to student's property
___ Student's reasonable fear of physical harm or damage to property
___ Infringement of student's rights at school

12. Conduct resulting in harm (in item 11 above) is on the basis of:
___ National origin/ancestry/ethnicity
___ Religion
___ Physical, mental, emotional or learning disability
___ Sexual orientation
___ Gender/gender identity/expression
___ Age
___ Socioeconomic status
___ Family status
___ Physical appearance
___ Weight
___ Other distinguishing personal characteristics

12. Summary of investigation/Explanation of findings:

13. Recommended disposition and/or recommended disciplinary action (including alternative discipline, support for targeted student, other intervention/referral)

14. Recommendation of report to law enforcement? Yes No
____ Potential criminal violation
____ Potential civil rights violation

Signature of investigator: _____

If investigator is not building principal, copy to principal on [_____] Date

Copy to Superintendent on [_____] Date

Adopted by RSU 73 Board of Directors: March 28, 2013