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| Regional School Unit 73 Board of Directors | CODE: IHCDA Page 1 |
| SUBJECT: Post-Secondary Enrollment Options | |
| DATE OF ORIGINAL POLICY: | Dec. 4, 1997 |
| DATE OF NEXT REVIEW: | 2018 |
| CANCELS POLICY CODE: | None |
| REVISION DATE: | Jan. 24, 2013 |
| JURISDICTION: | RSU 73 Schools |

POLICY:

The intent of this policy is to establish the requirements for student enrollment in post-secondary courses taken before high school graduation.

Eligible Institutions

Students may take courses at eligible post-secondary institutions within Maine, which include the University of Maine System, the Vocational Technical College System and Maine Maritime Academy.

Students may be allowed to take courses at private colleges or other institutions. Any such requests shall be considered on a case-by-case basis to the extent that funds are available.

Student Eligibility Requirements

A student may take no more than one course per semester and two courses per academic year.

A student must meet the following criteria prior to enrolling in a post-secondary course:

- A. Have a minimum of a “B” or 3.0 average in his/her courses overall;
- B. Meet the course admission standards of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- D. Obtain approval from the principal and guidance counselor. The student must meet with his/her guidance counselor to develop a plan describing how the course will help the student meet graduation requirements.

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Exceptions to Eligibility Requirements

A student enrolled in grade 11 or 12 who does not meet the “B” or 3.0 average in his/her courses overall is eligible to take a post-secondary course provided that he/she:

- A. Has been assessed and received a recommendation to take the course from the school administration; and
- B. Has been approved for participation in the course by the eligible institution.

Awarding of Credits

The eligible institution shall grant full credit to any student who successfully completes a course.

High school graduation credit for a course taken under this policy shall be awarded as follows:

- A. The course must meet for a minimum of one semester.
- B. The student must earn a passing grade of “C” or better in the course.
- C. Attendance must satisfy the instructor’s requirements.

The Board may request that the eligible institution record and report attendance to the high school.

- D. If the above criteria are met, the student shall receive one high school credit for each course.

Financial Assistance

- A. The Maine Department of Education and/or the RSU may pay applicable tuition costs for any student enrolled in a course under this policy, if the eligible institution requires tuition payment.
- B. The student and his/her parent/guardian are responsible for paying for all textbooks, course fees and transportation costs, unless the RSU has designated funds raised or appropriated for this purpose.

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School Unit Reporting Requirements

The Superintendent shall ensure that information concerning post-secondary enrollment options is made available to parents and students.

Legal Reference: 20-A MRS § 4771 et seq.

Adopted: January 24, 2013

This is a required policy.