

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 9th Regular Meeting of the Spruce Mountain School District Board of Directors

For 2014-15 will be held

Thursday, December 11, 2014 6:00 p.m. at Cedar Street Learning Center

5:00 pm Finance Committee Meeting

5:30 pm Policy Committee Meeting

~MINUTES~

Present: Darcie Calden, Tammy Frost, Diane Gould, Tamara Hoke, Jackie Knight, Tim Madden, Michael Morrell, Shari Ouellette, Denise Rodzen, Michael Schaedler (arrived at 6:12pm) and Cindy Young.

Absent: Bert Poisson and Amy McDaniel

1. **CALL TO ORDER:** Denise Rodzen, Chair called the meeting to order at 6:02 pm.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ATTENDANCE**

11 Members Present

2 (Bert Poisson and Amy McDaniel) Members Absent

4. **ADJUSTMENTS TO THE AGENDA – OTHER BUSINESS items added**

5. **APPROVAL OF THE MINUTES**

November 13, 2014 – Board meeting minutes

Motion by Diane Gould and seconded by Shari Ouellette to approve the minutes of the November 13, 2014 Board meeting with correction.

Vote: 11 Yes 0 No 0 Abstain
2 (Bert Poisson and Amy McDaniel) Members Absent

6. **COMMUNICATIONS/CORRESPONDENCE - None**

7. **PUBLIC COMMENTS**

Peter and Lisa Richards addressed their concern regarding their child to the Board. TJ Plourde addressed the Board about looking at having a varsity bowling league next year. TJ received a letter from Mr. Ridley, the coach for the bowling club. He would like to move forward and add Bowling as a varsity sport next year. Once bowling is a varsity sport the district will recognize the coach as a co-curricular appointment. There are currently approximately 10 meets counting regionals and states. There is a \$2500 grant for start-up of a bowling team. The Bowling Team would align with all of the other winter sports schedules. There is a meet in Portland once a year and most of the meets are in Augusta, Lewiston and Waterville. The team would only require shirts for the team members. 40 kids went out for the bowling league this year. The Bowling team will be a part of next year's budget.

8. **BOARD COMMENTS**

Cindy Young – I hate to sound like a broken record. What is the status of the former high school gym? AYS is interested in it. I have spoken to Dave about the possibility of moving the AYS heating system to the Livermore Falls High School. Ken said that he has met with Dave and he is working on it. Denise Rodzen, Chair, said we have to go through the process of offering the building to the town of Livermore Falls. If they refuse it then I will be able to work with Dave.

Tammy Frost brought to the attention of the board that football coaches were voted as

football coaches of the year by their peers.

9. SUPERINTENDENT'S REPORT

I will be brief, I want to say thanks for all the support I have received. We had our first successful snow day thanks to Ken Vining and had our first weather related early release day. The current district enrollment is: LES 406, JES 351, SMMS 364 and SMHS 447 total for a total of 1568 students, which is 1 less than the last report. I sent out a request for board members who would be interested in serving on the Teacher Professional Evaluation and Professional Growth and Development Stakeholder's Committee. Five board members contacted me about being interested to serve on the committee. I put all five names into a hat and asked my assistant to pull out two. Denise Rodzen and Amy McDaniel were selected.

10. BOARD CHAIR'S REPORT

No comment. Merry Christmas to all.

11. COMMITTEE REPORTS - None

12. ADMINISTRATOR'S REPORTS

12.1 Adult Education – Eileen Miazga

We have had a busy fall, college transition class and enrichment classes are doing well. We are hosting driver's education and testing with Verso is going very well. We are working with the career center and DHHS for referrals. Our move to central office is progressing with only ITV left up on the hill. In January we will all be in the Central Office. It was a great place up on the hill, I am disappointed that we are leaving but we will be fine down here. Pulp and Paper program will be opening up to adult students. I want to thank Ken Vining and his staff and Craig and Scott for getting everything up and running for us. Michelle and I attended the National College Transitions Conference in Rhode Island.

12.2 Transportation and Grounds – Ken Vining

Overall things are going well. Have had several leaks in roofs but hope to get them patched by the end of the day Friday. Some minor and major repairs to busses, \$5000 - \$15,000. I have handed out to everyone a breakdown of the mileage for sports and field trips with a comparison to past years. On page two is listed items that we are putting out for bid. The bids close December 31, 2014.

12.3 Technology – Craig Suttie

At the ACTEM (Association of Computer Technology Educators of Maine) quarterly meeting it was confirmed that \$1.00 per student for internet use fee was determined that the cost would stay the same.

We have spent time building the adult education network in stages for the final move and so they have a segmented wireless network and wired network. In other words, they are not on the same network as the Business office thus security has been established as well as preserving bandwidth for mission critical applications like warrants and payroll and other financial activities like remoting to the finance server, especially on payroll days.

We are looking into solutions for wireless upgrades at JES since it's the last building that needs to be done. We are trying to establish other ways for the network there to not be so reliant on the SMMS and the SMHS and so we are considering additional lines there....ideally these will be fiber lines....JES basically gets what's left over from the MS and HS and so optimum bandwidth rarely occurs there.

We are also testing the health and quality of our fiber lines among JES, MS, and HS buildings.

Also, with the limited bandwidth at LES we will be adding fiber from the second floor to the first floor.

12.4 Special Services – Tina Collins

I want to thank Rob Taylor for helping with G/T proposal which has been submitted to the Department of Education. The DOE has approved all the evidence for certification and has accepted that evidence. We should get a closure letter soon. In November and December we had a training series focusing on education behaviors. We offered iPad and dynovox training. A Crossroads position has recently been posted. The staff is meshing well and we have a great foundation and we are able to add more students. We are looking to add a staff member so we can add more students. We may be able to recover \$20,000 of that position. The Crossroads program is a day treatment program for middle and high school students.

13 POLICY

- 13.1 First Reading Policy CFAA – Acting Principal
- 13.2 First Reading Policy EBAA – Chemical Hazards
- 13.3 First Reading Policy KF – Public Use of Facilities

Motion by Michael Morrell and seconded by Tim Madden to approve the first reading of policies CFAA – Acting Principal, EBAA – Chemical Hazards and KF – Public Use of Facilities.

**Vote: 11 Yes 0 No 0 Abstain
2 (Bert Poisson and Amy McDaniel) Members Absent**

14 OLD BUSINESS – None

Jackie Knight left at 7:01pm

15 NEW BUSINESS

- 15.1** Channel 7 presentation by Malcom Haynes.

Channel 7 is coming up to a crossroads. We must decide future or non-future. To date basically four volunteers have kept it alive. The acceptance of the public has been very positive despite the fact that we, the volunteers, are quite disappointed in its development. Many more bodies are needed to fulfill the original mission. Taping and televising town meetings, etc. in a timely manner. Denise Rodzen said that asking the school district would be charging the townspeople twice....once through the town and once through the school. Denise would like Ken Healey to speak to town managers. I would like Ken and Mac to talk to the town managers and get back to us in January.

- 15.2** Consideration of additional half time Central Office Administrative Assistant II and job description.

Discussion – the position would add, with benefits an additional \$30,000 per year (with this year being prorated to \$15,000). A good portion of that money will come from the Superintendent’s salary line. This position is needed for consistency, managing correspondence and making sure personnel files are up to date as to where we need to be and can be trusted. Discussion among the board members.

Motion by Cindy Young and seconded by Tamara Hoke to approve the additional half time Central Office Administrative Assistant II and job description.

**Vote: 6 Yes 3 No 1 not voting
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent**

16 APPOINTMENTS

16.1 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).
Motion by Diane Gould and seconded by Michael Morrell to enter into Executive Session at 7:19pm to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6)(A).
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent
Out of Executive Session at 7:38 pm.

16.2 Superintendent nominates Sue St. Pierre to the position of Professional Development Committee member for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Motion by Michael Morrell and seconded by Shari Ouellette to approve the nomination of Sue St. Pierre to the position of Professional Development Committee member for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

16.3 Superintendent nominates Sherry Hooker to the position of Certification Committee member for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Motion by Michael Morrell and seconded by Shari Ouellette to approve the nomination of Sherry Hooker to the position of Certification Committee member for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

16.4 Superintendent nominates Faith Hersey to the position of LES Education Technician I for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Motion by Shari Ouellette and seconded by Michael Morrell to approve the nomination of Faith Hersey to the position of LES Education Technician I for the 2014/2015 school year, contingent on proper certification and MDOE fingerprint status.
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

17 OTHER BUSINESS

17.1 Executive Session to discuss a personnel issue pursuant to 1 M.R.S.A. § 405(6) (A).
Motion by Diane Gould and seconded by Shari Ouellette to enter into Executive Session at 7:39 pm to discuss personnel issue pursuant to 1 M.R.S.A. § 405(6)(A).
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent
Out of Executive Session at 7:43 pm.

17.2 Executive Session for advice from legal counsel pursuant to 1 M.R.S.A. § 405(6) (E).
Motion by Shari Ouellette and seconded by Diane Gould to enter into Executive Session at 7:43 pm for advice from legal counsel pursuant to 1 M.R.S.A. § 405(6) (E).
Vote: 10 Yes 0 No 0 Abstain
3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent
Out of Executive Session at 7:50 pm.

17.3 Executive Session to discuss a grievance filed at Level III of the Grievance Process pursuant to 1 M.R.S.A. § 405(6) (D).
Motion by Michael Morrell and seconded by Diane Gould to enter into Executive Session at 7:53 pm to discuss a grievance filed at Level III of the Grievance Process pursuant to 1 M.R.S.A. § 405(6)(D).

Vote: 10 Yes 0 No 0 Abstain

3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

Out of Executive Session at 8:35 pm.

Motion by Michael Morrell and seconded by Diane Gould to deny the Level III grievance.

Vote: 10 Yes 0 No 0 Abstain

3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

17.4 Executive Session to meet with the Superintendent to review the Superintendent's Evaluation pursuant to 1 M.R.S.A. § 405(6) (A).

Motion by Michael Morrell and seconded by Shari Ouellette to enter into Executive Session at 8:37 pm to meet with the Superintendent to review the Superintendent's Evaluation pursuant to 1 M.R.S.A. § 405(6)(A).

Vote: 10 Yes 0 No 0 Abstain

3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

Out of Executive Session at 9:18 pm.

Motion by Darcie Colden and seconded by Michael Morrell to extend the Superintendent contract for Kenneth J. Healey for a period of one year, July 1, 2015 – June 30, 2016.

Vote: 10 Yes 0 No 0 Abstain

3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

18. CALENDAR/ANNOUNCEMENTS

Note: The next regular meeting will be on:

January 8, 2015 – Regular Board Meeting – 6:00 PM Cedar Street Learning Center

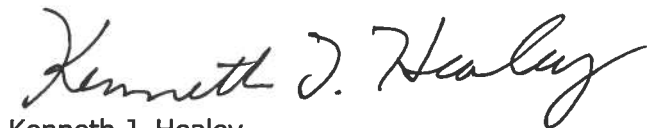
19. ADJOURNMENT

Motion by Michael Morrell and seconded by Cindy Young to adjourn at 9:20 pm.

Vote: 10 Yes 0 No 0 Abstain

3 (Bert Poisson, Jackie Knight and Amy McDaniel) Members Absent

Respectfully submitted:



Kenneth J. Healey

Superintendent of Schools