

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS
The 1st Regular Meeting of the Spruce Mountain School District Board of Directors
For 2017-18 will be held

Thursday, August 17, 2017 6:00 pm Cedar Street Conference Room
Finance Committee Meeting 5:00 pm

Present: Doug DiPasquale Tammy Frost, Dale Leblanc, Shannon McDaniel, Michael Morrell, Shari Ouellette, Joel Pike, Holly Richards, Denise Rodzen, and Laurie Sanborn.
Absent: Sara Hughes, Ann Schwab, Bob Staples

~MINUTES~

1. CALL TO ORDER

Chair Rodzen called the meeting to order at 6:00 pm.

Chair Rodzen asked for a moment of silence for Louise Chabot and Brandyn Whelpley.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ATTENDANCE

10 Present

3 (Sara Hughes, Ann Schwab and Bob Staples) Absent

4. ADJUSTMENTS TO THE AGENDA

6.4 and 16.7

5. APPROVAL OF THE MINUTES

5.1 June 22, 2017 – Board Meeting minutes

Motion by Michael Morrell and seconded by Doug DiPasquale to approve the minutes of the June 22, 2017 regular board meeting.

Vote: 9 Yes 0 No 1 (Shannon McDaniel) Abstain

6. COMMUNICATIONS/CORRESPONDENCE

6.1 Resignation of Michele Coates, Business Manager.

Motion by Michael Morrell and seconded by Shari Ouellette to accept the resignation of Michele Coates, Business Manager.

Vote: 10 Yes 0 No 0 Abstain

6.2 Resignation of Kerry Jackson, SMPS Special Education Teacher.

Motion by Michael Morrell and seconded by Shari Ouellette to accept the resignation Kerry Jackson, SMPS Special Education Teacher.

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Vote: 10 Yes 0 No 0 Abstain

- 6.3 Resignation of Erica Grimaldi, SMMS Science Teacher.
Motion by Shari Ouellette and seconded by Doug DiPasquale to accept the resignation of Erica Grimaldi, SMMS Science Teacher.

Vote: 10 Yes 0 No 0 Abstain

- 6.4 Resignation of James Black, SMHS Assistant Principal/Athletic Director.
Motion by Shari Ouellette and seconded by Michael Morrell to accept the resignation of James Black, SMHS Assistant Principal/Athletic Director.

Vote: 9 Yes 0 No 1 (Denise Rodzen) Abstain

7. PUBLIC COMMENTS

James Black, SMHS Assistant Principal/Athletic Director read a-loud his letter of resignation. He thanked his co-workers, the community and students for allowing him to serve them. He specifically thanked Principal Plourde and Superintendent Healey for the support and hard work they put into this district.

8. BOARD COMMENTS - None

Chair Rodzen handed out committee assignments for the 2017/2018 school year.

9. SUPERINTENDENT'S REPORT

Welcome back to the first School Board Meeting for the 2017-2018 School Year. I hope all of you had some time to relax and take a break over the summer.

You have a list of newly hired positions in front of you.

We did a little hiring this summer but the most significant hires for the central office are our new Business Manager and Administrative Assistant. Kristal Flagg and Julia Parker. Which means we must say good-bye to Michele Coates and Regina Robitaille and thank both of them for all their hard work in RSU #73.

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First teacher day is August 28th and we will all meet in the Spruce Mountain High School Gym. Starting time is 7:30 AM for light refreshments.

We did some moving and continue to do some moving in central office, in order to centrally locate both Business and Curriculum Offices and free up a classroom for an Adult Reading Program.

All Board Members are reminded that we have a Special Board Meeting next Thursday at 6:00 PM, in this conference room. (Purpose is to discuss the reentry of a student)

I will be leading a Visiting Accreditation Team to Charlestown High School in Boston from November 5-8, 2017.

I will be using vacation time next week Monday and Tuesday.

10. BOARD CHAIR'S REPORT- None

11. COMMITTEE REPORTS - None

12. ADMINISTRATOR'S REPORTS

12.1 Chris Hollingsworth – SMES

It has been a pretty quiet summer. We have no new hires. The building looks really good and we are ready to go. Our numbers are we are up about 10 kids. We have about 234 students.

12.2 Kevin Harrington – SMPS

The building is in great shape, tile work going on today with 3 classrooms getting new tile after having carpeting removed. We have a full staff. We are ready for the start of school. We are having an open house on the 28th at 5 pm. We have sent out a welcome back letter and it is also on the web. We were at 394 students and as of yesterday our count was 410. We are waiting for our Pre-K numbers to increase.

12.3 TJ Plourde – SMHS

I just want to recognize we did lose Brandyn Whelpley, it is a very somber time. The football team would like to put his number on their helmets to show remembrance. Today we had the funeral, our kids are hurting. Please keep

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them in your prayers and thoughts. The school is 99.9% done, the custodians have done a great job. I have passed out the fall sports calendar and a copy of the letter to students which is also on the web site. I must say this current senior class out did themselves with their SAT scores.

Tammy Frost said that this senior class was the first class with Pre K.

Principal Plourde said he is looking for one volunteer to be on the hiring committee for the new Assistant Principal/Athletic Director.

Chair Rodzen said that anyone on the administrative screening committee could participate. Dale Leblanc volunteered to be on the committee.

Joel Pike asked if Principal Plourde had received the message about giving us a report out on AP scores and around your philosophies around summer homework.

Dale Leblanc asked how many students the high school currently has.

Principal Plourde replied that we are at 422, we will probably get 10 more before school starts.

Superintendent Healey said he would be reporting out the total student population at the next school board meeting.

Tammy Frost said there is a big change to Phoenix time, will that affect Foster Tech kids?

Principal Plourde replied that he did not feel it would.

Principal Plourde also said that schedules will be out on Monday.

12.4 Scott Albert – SMMS

Ken Vining and his crew did a fantastic job.

17 of the 18 summer school students will be moving on.

I will be interviewing next week for the grade 7/8 science teacher position that is currently open. We will see what happens with the secretary position.

Our Open House will be September 7 from 5:30-6:30 pm.

12.5 Amanda Hersey – Curriculum Coordinator

We will be hosting our second year of new teacher orientation day next week.

The goal of the day will be to help new staff become familiar with policies and procedures and at the same time meet the administrative team and other new staff. There were some adjustments made to the day from feedback that was provided from last year's group.

During the first two workshop days we are offering district wide and school based workshops and trainings. The school based trainings will be focused on

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the NWEA assessment and the data generated from that assessment as well as training for the 5-8 grade science teachers who are using the online science techbook through Discovery Education.

We had our first tech committee meeting to work on the districts 3 year tech plan. We are still looking for a few members for that team so that we can have full representation from a variety of stakeholders. Our next meeting will be August 28 at 3 pm, we are trying to do "Google Hangouts". We are working on that so we can have as many attend as possible. We will be looking at evening times at our next meeting. We do also have curriculum meetings planned for the school year.

13. POLICY

- 13.1 First Reading of Policy DJH – Purchasing and Contracting: Procedure Staff Code of Conduct (Federal/Non-Federal)
- 13.2 First Reading of Policy JICK – Bullying
- 13.3 First Reading of Policy JICK-E1 – RSU 73 Bullying Report Form
- 13.4 First Reading of Policy JICK-E2 – RSU 73 Bullying Investigation Form
- 13.5 First Reading of Policy JICK-E3 – RSU 73 Summary of Disciplinary and Remedial Actions
- 13.6 First Reading of Policy JICK-R – Bullying – Administration Procedure
- 13.7 First Reading of Policy CB – School Superintendent
- 13.8 First Reading of Policy CBD – Superintendent’s Contract
- 13.9 First Reading of Policy CBI – Evaluation of the Superintendent
- 13.10 First Reading of Policy CBI-E – School Board Evaluation of the Superintendent of Schools

Motion by Shari Ouellette and seconded by Shannon McDaniel to approve the first reading of Policy DJH – Purchasing and Contracting: Procedure Staff Code of Conduct (Federal/Non-Federal), Policy JICK – Bullying, Policy JICK-E1 – RSU 73 Bullying Report Form, Policy JICK-E2 – RSU 73 Bullying Investigation Form, Policy JICK-E3 – RSU 73 Summary of Disciplinary and Remedial Actions, Policy JICK-R – Bullying – Administration Procedure, Policy CB – School Superintendent, Policy CBD – Superintendent’s Contract, Policy CBI – Evaluation of the Superintendent, and Policy CBI-E – School Board Evaluation of the Superintendent of Schools.

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Vote: 10 Yes 0 No 0 Abstain

14. OLD BUSINESS - None

15. NEW BUSINESS

15.1 Approval of SMHS, SMMS, SMES and SMPS handbooks.

Motion by Michael Morrell and seconded by Shari Ouellette to approve the SMHS, SMMS, SMES and SMPS handbooks.

Vote: 10 Yes 0 No 0 Abstain

16. APPOINTMENTS

16.1 Executive Session to discuss a legal matter in accordance with 1 M.R.S.A. § 405(6) (E).

Motion by Michael Morrell and seconded by Shari Ouellette to enter into Executive Session at 6:49 pm to discuss a legal matter in accordance with 1 M.R.S.A. § 405(6)(E).

Vote: 10 Yes 0 No 0 Abstain

Returned from Executive Session at 7:00 pm

16.2 Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6) (A).

Motion by Shari Ouellette and seconded by Holly Richards at 7:00 pm to enter into Executive Session to discuss personnel appointments in accordance with 1 M.R.S.A. § 405(6) (A).

Vote: 10 Yes 0 No 0 Abstain

Returned from Executive Session at 7:10 pm.

16.3 Superintendent nominates Nicole Stevenson to the position of SMPS Grade 1 Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

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Motion by Michael Morrell and seconded by Shari Ouellette to approve the nomination of Nicole Stevenson to the position of SMPS Grade 1 Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Vote: 10 Yes 0 No 0 Abstain

- 16.4 Superintendent nominates Kristal Flagg to the position of Business Manager, contingent on proper certification and MDOE fingerprinting status.
Motion by Shari Ouellette and seconded by Dale Leblanc to approve the nomination of Kristal Flagg to the position of Business Manager for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Vote: 10 Yes 0 No 0 Abstain

- 16.5 Superintendent nominates Donna Peare to the position of SMHS Science Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.
Motion by Michael Morrell and seconded by Shari Ouellette to approve the nomination of Donna Peare to the position of SMHS Science Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Vote: 10 Yes 0 No 0 Abstain

- 16.6 Superintendent nominates Kathleen Brush to the position of SMHS Math Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.
Motion by Shari Ouellette and seconded by Doug DiPasquale to approve the nomination of Kathleen Brush to the position of SMHS Math Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Vote: 10 Yes 0 No 0 Abstain

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16.7 Superintendent nominates Natasha Smith to the position of Special Services Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Motion by Michael Morrell and seconded by Shari Ouellette to approve the nomination of Natasha Smith to the position of Special Services Teacher for the 2017/2018 school year, contingent on proper certification and MDOE fingerprinting status.

Vote: 10 Yes 0 No 0 Abstain

17. OTHER BUSINESS - None

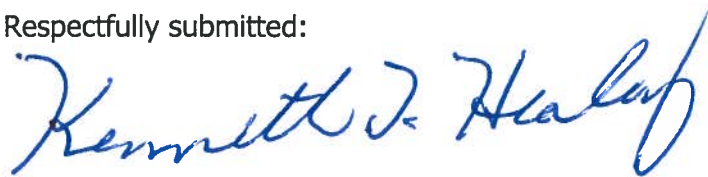
18. CALENDAR/ANNOUNCEMENTS

August 24, 2017 Special Board Meeting – 6:00 PM Cedar Street Conference Room
September 14, 2017 – Regular Meeting – 6:00 PM Cedar Street Conference Room

19. ADJOURNMENT

Motion by Shari Ouellette and seconded by Doug DiPasquale to Adjourn at 7:16 pm.

Respectfully submitted:



Kenneth J. Healey
Superintendent of Schools