

SPRUCE MOUNTAIN SCHOOL DISTRICT BOARD OF DIRECTORS

The 16th Regular Meeting of the Spruce Mountain School District Board of Directors
For 2015-16 will be held

Thursday, April 28, 2016 6:00 pm Cedar Street Conference Room
5:30 pm Finance Committee Meeting

~MINUTES~

Present: Darcie Calden, Mark Holt, Jackie Knight, Amy McDaniel, Michael Morrell, Shari Ouellette, Denise Rodzen, Laurie Sanborn and Cindy Young.

Present: Trevor Doiron , Student Representative.

Absent: Doug DiPasquale, Holly Richards, Tammy Frost, Joel Pike

1. **CALL TO ORDER** Denise Rodzen, Board Chair called the meeting to order at 6:02 pm.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ATTENDANCE**

9 Present

4 Absent (Doug DiPasquale, Holly Richards, Tammy Frost, Joel Pike)

Present Trevor Doiron, Student Representative

4. **ADJUSTMENTS TO THE AGENDA -**

Addition of 6.1 and 17.1

5. **APPROVAL OF THE MINUTES**

April 14, 2016 – Board Meeting minutes

Motion by Michael Morrell and seconded by Shari Ouellette to approve the minutes of the April 14, 2016 regular Board Meeting.

Vote: 6 Yes 0 No 4 Abstain(Darcie Calden, Cindy Young, Jackie Knight, Mark Holt)

6. **COMMUNICATIONS/CORRESPONDENCE**

6.1 Resignation of Sarah Wardell, SMHS Spanish Teacher, effective at the end of the 2015/2016 school year.

Motion by Shari Ouellette and seconded by Mark Holt accept the resignation of Sarah Wardell, SMHS Spanish Teacher, effective at the end of the 2015/2016 school year.

Vote: 10 Yes 0 No 0 Abstain

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7. PUBLIC COMMENTS - None

8. BOARD COMMENTS -

Mark Holt asked, with the resignation of the Spanish Teacher will that position be filled. Superintendent Healey replied yes that position will be filled.

9. SUPERINTENDENT'S REPORT -

As of April 15, 2016 our student population is 1498 PK – 12, LES 428, JES 345, SMMS 319, and SMHS 406.

I am grateful that the 2016-2017 School Budget passed and I would like to express my appreciation for all those of you who supported the school budget, and those (teachers, administrator, citizens and school board members), who helped shape the budget this year, and a special thank-you to Michele Coates who did an incredible job in her first year as a new School District Business Manager.

Congratulations to our newly elected School Board Directors, Doug DiPasquale, Shari Ouellette and welcome back to Darcie Calden.

Yesterday was Administrative Professional Day. I personally want to thank all our administrative professionals for all their hard work and although they probably already know it we couldn't do our work without them but it is probably nice to hear it occasionally. So if you see any of our Administrative Professional thank- them for all they do.

Additionally, next week is Teacher Appreciation Week and May 3, 2016 is the nationally designated Teacher Appreciation Day. I would like a moment to publicly thank the wonderful teachers of Regional School Unit #73. In my humble opinion, teachers are the fabric that holds this community, state, and country together. Keep up the great work. When you see our teachers next week, please make a special point to thank them for all they do for our children and community.

As I reported last meeting, tonight I will be recommending that you approve a change to the 2015-2016 school calendar in order to allow a total of (3) three ½ days of professional development for SMPS and SMES on May 6th, 20th and June 10th.

Ken Vining and I have a meeting with an Architect (Craig Boone) on May 19, 2016 to discuss ideas for potential renovation needs for Spruce Mountain Elementary School. I would like to schedule a Transportation/Buildings & Capital Improvement Committee Meeting to discuss the potential renovation needs to the Spruce Mountain Elementary School. The dates I'm proposing for a possible meeting are May 23, 24, 25, 2016 @ Central Office Conference Room at 5:30 PM. Board Members assigned to this Committee are Tammy Frost, Joel Pike, Denise Rodzen, Cindy Young and Mark Holt. Additionally, the Superintendent, Ken Vining, Chris Hollingsworth and Dora Flagg will need to be part of the initial

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meeting. Additional Committee membership can be determined by the committee. Please email me by May 6, 2016 with your availability to attend on all three of the proposed dates.

Just a reminder that I will be on vacation from May 11-17, 2016. Kevin will be the board's secretary at the May 12, 2016 school board meeting.

10. BOARD CHAIR'S - None

11. COMMITTEE REPORTS - None

12. ADMINISTRATOR'S REPORTS

12.1 Technology – Craig Suttie - Sick excused

12.2 Adult Education – Robyn Raymond

Robyn Raymond passed out HiSET data and College Ready data rates vs RSU 73. We are offering business math through Central Maine Community College. We need to have 10 people sign up for the class, currently we have 7. If you know anyone who may be interested, please let me know. We are also offering a phlebotomy class this summer. I would like to say thank you to Trevor Doiron for his help at our last Family Fun night. He planted seeds with the kids and they had a great time. One of our recent success stories is one of our ESL students received the "Courage to Grow" award from Central Maine Community College and has earned a free class from Central Maine Community College. Our HiSET Pass rates are at 100% and our College Ready rates all exceed Maine average with our only low point being in writing. This is the first year we are offering writing and we are adjusting our curriculum. Jackie Knight asked when business math is to begin, Robyn replied that it begins May 16th.

12.3 Facilities/Transportation – Ken Vining

Ken Vining reported that everything is going fairly well. He passed out a list of the sports trips that are happening between now and the end of the school year, this list does not include any trips that may happen if we make the playoffs. There are 14 field trips planned for between now and the end of school. I passed these out to show extra trips that are beyond bus routes. Good news from the Maine State Police on bus inspections. Only two buses were taken down, others had fairly minor repairs like buzzers and rust but overall it was a very good inspection. The State Police were very pleased with how all the buses looked. We also had our fuel tanks inspected, one tank has failed up here at the bus garage. We are looking into our options with DEP. Everything is in line for summer moving, there are lots of vacations coming up with staff at the end of June. Cindy Young asked if we send smaller buses with smaller groups of children. Ken Vining replied that if we get below 7 on the bus we use the van.

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12.4 Food Services – Dora York

Dora York updated the Board that all the vegetable grants are filled out for next year. Recently there has been a recall of chicken on the news. We did have the lot number but did not have any actual packages that were affected. It is a great day in Kitchen Land!

12.5 Curriculum - Amanda Hersey

Amanda Hersey stated that she has a few updates in terms of curriculum. She passed out a curriculum committee structure that will be part of next school years plan. There has not been a curriculum committee and the creation of this type of team will be a very important part of the curriculum work that we begin next year.

As you can see by the structure there will be content area representative by grade level clusters. Representatives will meet by specific content area and there will be meetings where we meet by specific grade levels. Members of the administrative team are assigned to each content area, as well. On the last page of the handout you will see that additionally, the committee members will work collaboratively with their staff by taking that committee work back to the schools on the late arrival Wednesdays and helping lead or facilitate that work at the school level. It will be important that all staff are part of the collaborative process and feel invested in those steps that we take to refine our curriculum next year. Last, there has also been a decision made regarding a reading assessment that will be used by all K-5 teachers next year. Teachers have been notified of this change and a full day of training has been set up for the first workshop day of next year on August 30th to help teachers feel trained and prepared with the implementation of this new assessment.

Shari Ouellette asked what SLO stood for, Amanda replied that it is Student Learning Objective. Amy McDaniel asked if administrators chose their areas, Amanda replied there was some choice.

13. POLICY

13.1 First Reading Policy GD - Non-Collective Bargaining Unit Personnel.

Mark Holt asked if the superintendent would have all authority and he would just let us know. Chair Rodzen replied that no he will actually do the negotiations with benefits and salaries and then it needs to be brought to the negotiations team and to the Board. Ken Healey replied that what I would not want to do is, if in good faith I negotiate (within the confines of contracts that have similar positions) with the employee and that employee agrees and then later on have that negotiation voted on and overturned by the Board.

Denise Rodzen said that we are in this situation because they didn't listen in the past, if requests had been addressed at the time. We have word smithed this policy. The superintendent would be coming to us prior to finalizing the negotiations, he is suppose to inform us. Mark Holt said he wanted to make sure that he could change if need be. Ken Healey asked Mark Holt to provide him a recommendation to make it clear and he will take that recommendation to the policy committee.

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Motion by Cindy Young and seconded by Jackie Knight to approve the first reading of Policy GD-Non-Collective Bargaining Unit Personnel.

Vote: 10 Yes 0 No 0 Abstain

14. OLD BUSINESS - None

15. NEW BUSINESS

15.1 Superintendent requests Computation and Declaration of referendum election on FY 17 budget by citizens of Jay, Livermore and Livermore Falls on April 26, 2016.

ARTICLE 1:	AFFIRMATIVE	NEGATIVE	Void
Town of Jay	<u> 217 </u>	<u> 196 </u>	<u> 4 </u>
Town of Livermore	<u> 52 </u>	<u> 58 </u>	<u> 0 </u>
Town of Livermore Falls	<u> 37 </u>	<u> 39 </u>	<u> 0 </u>
TOTAL	<u> 306 </u>	<u> 293 </u>	<u> 4 </u>
ARTICLE 2:	AFFIRMATIVE	NEGATIVE	Void
Town of Jay	<u> 288 </u>	<u> 122 </u>	<u> 7 </u>
Town of Livermore	<u> 83 </u>	<u> 27 </u>	<u> 0 </u>
Town of Livermore Falls	<u> 48 </u>	<u> 28 </u>	<u> 0 </u>
TOTAL	<u> 419 </u>	<u> 177 </u>	<u> 7 </u>

Motion by Michael Morrell and seconded by Cindy Young that the Computation and Declaration of Votes dated and attached hereto be and it is hereby approved.

Further voted that the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 73

Further voted that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the RSU.

Vote: 10 Yes 0 No 0 Abstain

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15.2 Motion to approve and sign the Warrants for the Assessment of Taxes to the towns of Jay, Livermore and Livermore Falls for the July 1, 2016 to June 30, 2017 fiscal year.

Town of Jay	\$8,596,645.07
Town of Livermore	\$1,891,790.47
Town of Livermore Falls	\$1,634,174.43

Motion by Michael Morrell and seconded by Mark Holt to approve and sign the Warrants for the Assessment of Taxes to the towns of Jay, Livermore and Livermore Falls for the July 1, 2016 - June 30, 2017 fiscal year.

Vote: 10 Yes 0 No 0 Abstain

Board Chair Denise Rodzen explained the process of approving 2nd and 3 year probationary teachers along with 1st year continuing contract teachers.

- 15.3 Action on 2nd year Probationary Contract 2016/2017 for Erica Grimaldi.
- 15.4 Action on 2nd year Probationary Contract 2016/2017 for Christopher Sagner.
- 15.5 Action on 2nd year Probationary Contract 2016/2017 for Susan Lyons.
- 15.6 Action on 2nd year Probationary Contract 2016/2017 for Brandy Latham.
- 15.7 Action on 2nd year Probationary Contract 2016/2017 for Donna Landry.
- 15.8 Action on 2nd year Probationary Contract 2016/2017 for Meredith Hanby.
- 15.9 Action on 2nd year Probationary Contract 2016/2017 for Michele Hall.
- 15.10 Action on 2nd year Probationary Contract 2016/2017 for Michelle Grimбилas.
- 15.11 Action on 2nd year Probationary Contract 2016/2017 for Jayne Flagg.

Motion by Jackie Knight and seconded by Amy McDaniel to approve 2nd year probationary contract 2016/2017. This vote reflects 15.3 through 15.11

Vote: 10 Yes 0 No 0 Abstain

- 15.12 Action on 3rd year Probationary Contract 2016/2017 for Charles Stratton.
- 15.13 Action on 3rd year Probationary Contract 2016/2017 for Tanya Perreault.
- 15.14 Action on 3rd year Probationary Contract 2016/2017 for Brooke Newton.
- 15.15 Action on 3rd year Probationary Contract 2016/2017 for Karen McDonald.
- 15.16 Action on 3rd year Probationary Contract 2016/2017 for Kelly Lake.
- 15.17 Action on 3rd year Probationary Contract 2016/2017 for Jennifer Kachnovich.
- 15.18 Action on 3rd year Probationary Contract 2016/2017 for Ashlee Giroux.
- 15.19 Action on 3rd year Probationary Contract 2016/2017 for Courtney Flagg.
- 15.20 Action on 3rd year Probationary Contract 2016/2017 for Brian Fielding.
- 15.21 Action on 3rd year Probationary Contract 2016/2017 for Kayla Coulombe.

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15.22 Action on 3rd year Probationary Contract 2016/2017 for Denelle Bryant.

Motion by Michael Morrell and seconded by Jackie Knight to approve 3rd year probationary contract 2016/2017. This vote reflects 15.12 through 15.22.

Vote: 10 Yes 0 No 0 Abstain

15.23 Action on 1st year Continuing Contract 2016/2017 for Jessica Ellingwood-Simpson.

15.24 Action on 1st year Continuing Contract 2016/2017 for Michael Lance.

15.25 Action on 1st year Continuing Contract 2016/2017 for Jay Lindsey.

15.26 Action on 1st year Continuing Contract 2016/2017 for Danielle Caron.

15.27 Action on 1st year Continuing Contract 2016/2017 for Angela Frey.

15.28 Action on 1st year Continuing Contract 2016/2017 for Amanda Hinckley.

15.29 Action on 1st year Continuing Contract 2016/2017 for Rachel Toner.

15.30 Action on 1st year Continuing Contract 2016/2017 for Alina Steadman.

15.31 Action on 1st year Continuing Contract 2016/2017 for Libby Zipperer.

Motion by Jackie Knight and seconded by Cindy Young to approve 1st year continuing contract 2016/2017. This vote reflects 15.23 through 15.31.

Vote: 10 Yes 0 No 0 Abstain

16. APPOINTMENTS - None

17. OTHER BUSINESS

17.1 Motion to consider a change in the 2015/2016 District Calendar.

Motion by Michael Morrell and seconded by Jackie Knight to change the 2015/2016 District Calendar to reflect Early Release days for reconfiguration of elementary schools. Those early release days are May 6, May 20 and June 10.

Cindy Young asked if this was just for elementary schools and Mr. Healey replied "yes", she also asked if it was mandatory for teachers to day and he replied "yes".

Vote: 10 Yes 0 No 0 Abstain

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18. CALENDAR/ANNOUNCEMENTS

Regular Board Meeting on:

May 12, 2016 – Regular Meeting – 6:00 PM Cedar Street Conference Room

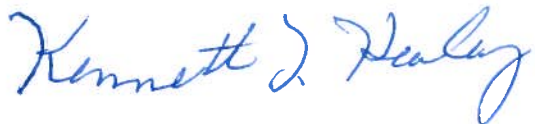
Chair Denise Rodzen asked Board members to let her know if any of the members have a student graduating this year. Usually if a Board member has a student graduating they will act as Chairman of the Board at Graduation.

Darcie Calden asked about email.

19. ADJOURNMENT

Motion by Cindy Young and seconded by Amy McDaniel to adjourn at 6:48 pm.

Respectfully submitted:



Kenneth J. Healey

Superintendent of Schools